



# GOVT. COLLEGE DHALIARA

**Prospectus**  
2024-25

**INSTITUTION OF EXCELLENCE**



**Website:**  
[www.gcdhaliaara.in](http://www.gcdhaliaara.in)



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<b>Academic/Activity Calendar 2024-25</b>	
Submission of Admission Forms	3 <sup>rd</sup> June 2024 to 15 <sup>th</sup> July 2024
Pre-Admission Counselling of Students	3 <sup>rd</sup> June 2024 to 15 <sup>th</sup> June 2024
Display of 1 <sup>st</sup> Merit List	16 <sup>th</sup> July 2024 up to 1:00 PM
Fee to be Deposited	16 <sup>th</sup> July 2024 to 19 <sup>th</sup> July 2024
Display of 2 <sup>nd</sup> Merit List	20 <sup>th</sup> July 2024 up to 11:00 AM
Fee to be Deposited	20 <sup>th</sup> July 2024 up to 5:00 PM
Admission of UG 2 <sup>nd</sup> Year and 3 <sup>rd</sup> Year Students on Roll On basis	6 <sup>th</sup> June 2024 to 15 <sup>th</sup> July 2024
Fee to be Deposited	6 <sup>th</sup> June 2024 to 19 <sup>th</sup> July 2024
Post Admission Counselling	20 <sup>th</sup> and 22 <sup>nd</sup> July 2024
Orientation of 1 <sup>st</sup> Year Students	22 <sup>nd</sup> July 2024
World Population Day	11 <sup>th</sup> July
<b>Scouts Scarf Day</b>	<b>1<sup>st</sup> August</b>
Independence Day	15 <sup>th</sup> August
Energy Day/Sadbhavna Diwas	20 <sup>th</sup> August
Sports Day	29 <sup>th</sup> August
Teachers Day	5 <sup>th</sup> September
Hindi Diwas	14 <sup>th</sup> September
NSS Day	24 <sup>th</sup> September
Career Counselling	3 <sup>rd</sup> and 4 <sup>th</sup> Saturday in November
NCC Day	4 <sup>th</sup> Sunday of November
Diwali Break	29 <sup>th</sup> October 2024 to 2 <sup>nd</sup> November 2024
Constitution Day	26 <sup>th</sup> November
World AIDS Day	1 <sup>st</sup> December
CSCA NAVRANG	December

Winter Vacations	1 <sup>st</sup> January 2025 to 4 <sup>th</sup> February 2025
<b>World Scouts Day</b>	<b>22<sup>nd</sup> February</b>
Statehood Day	25 <sup>th</sup> January
Republic Day	26 <sup>th</sup> January
Science Day	28 <sup>th</sup> February
Annual Sports Day	Feb/March
Women's Day	8 <sup>th</sup> March
Annual Prize Distribution	March
Practical Examination	1 <sup>st</sup> April 2025 to 14 <sup>th</sup> May 2025
Annual Examination	
World Environment Day	5 <sup>th</sup> June
Summer Vacation	21 <sup>st</sup> May 2025 to 14 <sup>th</sup> June 2025
World Yoga Day	21 <sup>st</sup> June

- *Summer Vacation for Academic Session 2023-24 from 18<sup>th</sup> June 2024 to 12<sup>th</sup> July 2024*

**Note:** The dates are likely to be changed as short notification and any other by the institution.

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

## 1. About The Institution

Govt. College Dhaliara is a preferred choice among the best colleges of Distt. Kangra. Despite its humble beginning, the institution kept a pragmatic approach and at present, emerged as one of the big colleges not-only in distt. Kangra but the whole state as well. With approximately enrollment of 2300 students in different streams, this institute now caters to the educational needs of the five legislative constituencies viz., Dehra, Jaswan Pragpur, Chintpurni, Jawalamukhi & parts of Jawali . With so much other potentials, the institution make endeavours in inculcating proficiency, sapience and rational skills among students. The institution believes in continuous upgradation of on-campus facilities and addition of new courses that endow the learners with new skills and knowledge upgradation. The courses offered are tailor-made for holistic development of students.

This college was established in July 1973 with Humanities by Sh. Kesho Dass from Pathankot and initially named after its founder as “Thakur Kesho Dass College”. The state Government took over this college on 15 August 1984 and rechristened as Govt. College Dhaliara. Subsequently Science Stream (NM) was introduced in 1989, Commerce in 1996, and Medical group in 1999. Located in the serene and sylvan environment about 400 meters away from the Dhaliara market on Dharmshala Chandigarh National Highway 503, this college is an ideal place for learning and fulfilling the long-cherished dream of the people in the catchment area of approx. 45 kms. Besides this, this premier institution has BBA (with 40 subsidised and 20 non-subsidised seats); BCA(with 80 subsidised and 20 non-subsidised seats); and PGDCA(with 40 subsidised seats); under the Self-Financing Schemes and a. B.Voc in Retail Management and Hospitality & Tourism has been introduced from the session 2021-22 with 40 seats in each Course and has been running successfully. The institution also has a study center of Indra Gandhi National Open Unversity (1140) with 12 Certificate; 4 Diploma; 5 Degree; 6 Post Graduate; 3 PG Diploma Courses.

The college has a clean and green campus, a vast infrastructure having well-ventilated rooms; one virtual classroom; 9 smart classrooms; well-equipped laboratories; Five ICT labs; a well-stocked and digital library with public access from 2:00 PM to 4:00 PM; a career guidance cell; two units of NSS; one unit of NCC; four units of Bharat Scouts & Guides; girls’ common room; one conference hall and one multipurpose hall, a clean drinking water facility with 4 water coolers, proper sanitation, two playgrounds and all under CCTV surveillance.

The college had progressed rapidly during the past years with many first and pioneering initiatives in academics, sports, and extra-curricular activities. To cater to the growing needs of the students and people of the area, M Sc. in Physics, Chemistry, M. Com, and MBA were started providing golden opportunities to the students thereby making it a Post Graduate College. Efforts are also being made to start an integrated four-year B.Ed., MA in History, MA in Pol. Science, and M.Sc. in Maths. The institution also looking forward for constructing a Sports Complex, a Swimming Pool, and a Shooting Coaching Center which will be developed further as a Sports Complex. A new Academic and Administrative Block is being constructed and soon will be ready for inauguration.

The college recently celebrated its golden jubilee with great pomp and show. It was a huge gathering, a rendezvous of the present having a glimpse of the past, having reunion with all former principals, professors and alumni sharing their memories with youth.

The Parent Teachers Association and Old Students Association are the bodies of vital importance which assist the development of the college. The New Science Block provides the students with various labs and internet facilities. Various Societies and Clubs provide a platform for the students in different fields for their all-round development. In the NAAC ranking framework the college is accredited as a much improved “B” Grade institution in 2019 and, thus takes pride in thanking the predecessors for providing the building blocks on which this present edifice of the college stands. With undaunted determination and perseverance of its incumbents, this college has flourished over the years and reached its pinnacle where it can boast of quality education.

### 1.1 Vision

To make the College a benchmark of quality education, applying innovative approaches to teaching and learning, empowering students to discover their full potential academically and socially.

### 1.2 Mission

To nurture intellectual excellence and social leadership among the educators and learners, in order to outshine in the increasingly competitive globalized world.

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**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**



## 2. From the Principal's Desk



### Dear Students

Education plays an important role in enabling a person to face a real-life situation with adequate knowledge. College is a temple of learning and in Govt. College Dhaliara, we are making our best efforts to give quality education. Our vision to “Educate, Enlighten and Empower” has been tested over the last 50 years and has proved to be effective and successful time and again, accepted and appreciated by one and all. The college which had a humble beginning in July 1973 today has got around 2300 students on roll in wide range of streams & there have been scholars & sportspersons with exceptional merits.

As we complete 50 years of yeoman service, what comes to my mind is that “Success comes to those who work hard and stays with those who don't rest on the laurels of the past”. We live today in world that is so very different from the one we grew up and the one we were educated in. In this fast-changing world, educators need to pause and reflect on this entire system

of education. Keeping this in mind we go through a continuous process of reflection and work at implementing a well-balanced curriculum with variety of subjects to offer. This institution ensures that the students, who walk into the portals of our college, are fully prepared to face challenges of life.

Aristotal once said that “Educating the mind without educating the heart is no education at all”. Keeping this in mind, we march our students ahead with the ethos of moral values, principles and impart education to match the advancement in technology and globalization. We pride ourselves to help our students to grow and develop as enlightened, sensitive, and responsible citizens of the future. The institutions provide a safe, protective, and congenial environment and boasts of a remarkable work culture having supportive people, dedicated teachers, sincere students, caring and cooperative parents and old students which blend harmoniously to create this college an ideal place of learning. This 50<sup>th</sup> ongoing year of the college marks our growth, unfold our imagination, and gives life to our thoughts and aspirations.

A hearty welcome loads of blessings & a blissful career ahead for one & all.

(Dr. Anju R Chauhan)  
Principal

## 3. Faculty Position

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

**4.1 Teaching**

Sr. No.	Subject	Sanctioned	Filled	Vacant
1	English	4	2	2
2	Economics	2	2	0
3	Pol. Science	1	1	0
4	History	1	1	0
5	Mathematics	3	2	1
6	Phy. Education	1	1	0
7	Hindi	3	2	1
8	Music (Ins )	1	1	0
9	Music (V)	1	1	0
10	Chemistry	5	3	2
11	Physics	6	5	1
12	Botany	2	2	0
13	Zoology	2	1	1
14	Commerce	3	3	0
15	Sanskrit	1	1	0
16	Journalism & Mass Communication	1	1	0
17	Geography	1	1	0
18	Geology	1	1	0
19	Computer Application	1	1	0
20	Sociology	1	1	0

21	Tourism & Travel	1	0	1
	<b>Total</b>	<b>42</b>	<b>33</b>	<b>09</b>

**4.2 Non-Teaching**

Sr. No.	Name of Post	Sanctioned	Filled	Vacant
1	Supdt – I	1	1	0
2	Supdt – II	1	1	0
3	Sr. Asstt.	1	0	1
4	Clerk /JOA	2	1	1
5	Librarian	1	0	1
6	Assistant Librarian	2	1	1
7	Librarian Attendant	1	1	0
8	Tabla Vadak	1	0	1
9	SLA	2	0	2
10	JLA	3	0	3
11	L.A.	2	1	1
12	Peon/ Chowkidar	3	3	0
	<b>Total</b>	<b>20</b>	<b>9</b>	<b>11</b>

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

## 4. Staff

### FACULTY OF ARTS

#### Economics

1. Sh. Brajeshwar Ranaut (Asstt. Prof.)
2. Smt. Kanchan Kumari (Asstt. Prof.)

#### English

1. Dr. Akshay Kumar (Asstt. Prof.)
2. Dr. Sharmita Pathania (Asstt. Prof.)

#### Geography

1. Sh. Surender Kumar (Asstt. Prof.)

#### Hindi

1. Smt. Vandana (Asstt. Prof.)
2. Dr. Aarti Kaushal (Asstt. Prof.)

#### History

1. Sh. Jagdeep (Asstt. Prof.)

#### J&MC

1. Sh. Dharmender Kumar Singh (Asstt. Prof.)

#### Mathematics

1. Dr. Sanjeev Kumar (Asstt. Prof.)
2. Ms. Priya (Asstt. Prof.)

#### Music I & V

1. Sh. Satpal (Asstt. Prof.) (I)
2. Dr. Purnendu Bains (Asstt. Prof.) (V)

#### Physical Education

1. Sh. Susheel Kumar (Assoc. Prof.)

#### Political Science

1. Smt. Sunita Sharma (Asstt. Prof.)

#### Sanskrit

1. Dr. Suresh Kumar (Asstt. Prof.)

#### Sociology

1. Sh. Rajesh Kumar (Asstt. Prof.)

### FACULTY OF COMMERCE

1. Dr. Gulshan Kumar Dhiman (Assoc. Prof.)
2. Dr. Deven Mahajan (Asstt. Prof.)
3. Sh. Rajesh Kumar (Asstt. Prof.)

### FACULTY OF SCIENCE

#### Botany

1. Ms. Aditi (Asstt. Prof.)
2. Sh. Bhishm Dutt (Asstt. Prof.)

#### Chemistry

1. Smt. Anita Kumari (Asstt. Prof.)
2. Sh. Shyam Kalia (Asstt. Prof.)
3. Smt. Shaila Sood (Asstt. Prof.)

#### Computer Science

1. Sh. Vineet Kumar (Asstt. Prof.)

#### Geology

1. Smt. Pooja Rajpoot (Asstt. Prof.)

#### Physics

1. Sh. Sanjeev Jaswal (Asstt. Prof.)
2. Dr. Vikas Dhiman (Asstt. Prof.)
3. Dr. Kapil Sood (Asstt. Prof.)
4. Dr. Shagun Nag (Asstt. Prof.)
5. Dr. Kushmakshi (Asstt. Prof.)

#### Zoology

1. Sh. Pitamber Singh (Asstt. Prof.)

### LIBRARY

1. Vacant (Librarian)
2. Anit Devi (Asstt. Lib.)

### Administrative Staff

1. Sh. Onkar Chand, Superintendent – I
2. Sh. Amit Kaushal, Superintendent – II
3. (Vacant) Senior Assistant
4. (Vacant) Clerk
5. Sh. Amit Kumar JOA (IT).

### Laboratory Staff

6. Vacant – SLA
7. Sh. Surinder Singh – LA

### Class-IV

8. Smt. Sunita Kumari – Peon cum Chowkidaar
9. Sh. Dalip Singh – Peon cum Chowkidaar
10. Sh. Sanjeev Kumar – Peon cum Chowkidaar
11. Smt. Sarita Kumari Library Attendant

### FACULTY OF B.VOC.

#### Trainer

- |                 |                   |
|-----------------|-------------------|
| 1. Ashish Dev   | 4. Sandeep Thakur |
| 2. Anil Kumar   | 5. Prashotam      |
| 3. Rakesh Kumar |                   |

#### Guest Faculty

- |                |                    |
|----------------|--------------------|
| 1. Amit Bhatia | 3. Nidhi Chanouria |
| 2. Amit Thakur |                    |

### Non-Teaching Staff B.Voc.

1. Jyoti Rana (MIS)
2. Abhinandan Kumar (L.A.)

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

3. Pooja Sharma (L.A.)

## 5. Eligibility

For 1st and 2nd year eligibility will be as per HPU norms and for 3rd year as per SPU Norms.

### 5.1 First Year

1. A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P. Board of School Education or an examination accepted as equivalent thereto by the various bodies of the University.
2. Provided that the candidates who have passed the qualifying examination with the science stream shall be given preference in admission to the B.Sc. program.
3. Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. program. A candidate with Non-Medical and Economics or Mathematics having 45% in aggregate is also eligible for admission to B.Com.
4. Provided that the candidates who have passed the qualifying examination with arts stream/humanities shall be given preference in admission to BA program.
5. Provided that the candidates who have passed the qualifying examination with arts/science/commerce stream shall be given preference in admission to the B.Voc. program.
6. The Candidate in the 1st Year of the UG Course will be admitted on merit basis (percentage of marks/grade obtained in 10+2 examination).
7. The student having compartment is not eligible for admission.

### 5.2 Second-Year / Third Year

Candidate must have appeared/passed the Previous Year's University Examinations. Other Conditions are as per University Norms.

## 6 Age Limit

The maximum age limit for admission to B.A./B.Sc./B. Com courses is 23 for male candidates who belong to the general category and 25 years for girls as on 1<sup>st</sup> July 2024. A relaxation of 3 years is applicable to candidates belonging to SC/ ST category. The Vice-Chancellor may permit age relaxation up to a maximum of 6 months.

**Note:** Conditions are liable to change as per university notifications from time to time.

## 7 Admission Roster

1	EWS	19	SP
2	UR	20	CUL
3	UR	21	PC
4	UR	22	EWS
5	UR	23	UR
6	UR	24	UR
7	SC	25	UR
8	UR	26	SC
9	UR	27	ST
10	UR	28	UR
11	EWS	29	UR
12	SC	30	UR
13	ST	31	UR
14	UR	32	EWS
15	UR	33	SC
16	UR	34	UR
17	UR	35	UR

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)



18	SC	36	UR
37	UR	67	ST
38	CUL	68	UR
39	SC	69	UR
40	SP	70	UR
41	ST	71	UR
42	PC	72	SC
43	EWS	73	UR
44	UR	74	UR
45	UR	75	EWS
46	SC	76	UR
47	UR	77	UR
48	UR	78	SC
49	UR	79	SP
50	UR	80	ST
51	UR	81	CUL
52	SC	82	PC
53	ST	83	UR
54	EWS	84	UR
55	UR	85	SC
56	UR	86	UR
57	UR	87	UR
58	UR	88	EWS
59	SC	89	UR
60	SP	90	UR
61	CUL	91	SC
62	PC	92	UR
63	UR	93	ST
64	EWS	94	UR
65	SC	95	UR

66	UR	96	EWS
97	SC	109	UR
98	CUL	110	UR
99	SP	111	UR
100	PC	112	UR
101	UR	113	SC
102	UR	114	UR
103	UR	115	EWS
104	UR	116	PC
105	EWS	117	SP
106	SC	118	CUL
107	ST	119	SC
108	UR	120	ST

## Points Earmarked

<b>EWS</b>	<b>1,11,22,32,43,54,64,75,88,96,105,115</b>	<b>12</b>
<b>SP</b>	19,40,60,79,99,117	06
<b>CUL</b>	20,38,61,81,98,118	06
<b>SC</b>	7,12,18,26,33,39,46,52,59,59,65,72,78,85,9 1,97,106,113,119	18
<b>ST</b>	13,27,41,53,67,80,93,107,120	09
<b>PC</b>	21,42,62,82,100,116	06
<b>Total</b>		<b>57</b>

\*UR – Un-Reserved

\*SP - Sports

\*EWS – Economically Weaker Section

\*CUL - Cultural

\*PC – Physically Challenged

\*Student claiming seat against Sports quota must have participated at national level.

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

## 9. Choice Based Credit System (CBCS)

List of Undergraduate Programmes to be covered under CBCS as per the U.G.C. Template.

### 9.1 Bachelor Courses under CBCS:

1. **B. Sc. Life Sciences: (Botany, Zoology and Chemistry.)**
2. **B.Sc. Physical Sciences: (Physics, Mathematics and Chemistry/ Geology/ Computer Science.)**
3. **B.A.**
4. **B. Com**

### 9.2 Admission under Choice Based Credit System (CBCS) Under RUSA:

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective, or skill-based courses. The courses can be evaluated following the grading system, which is better than the conventional marks system. Therefore, it is necessary to introduce a uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India, to begin with, and across countries. The uniform grading system will also enable potential employers to assess the performance of the candidates. To bring uniformity in the evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on students' performance in examinations, the UGC has formulated the guidelines to be followed.

### 9.3 Study Courses under Choice Based Credit System:

- 1 **Discipline Specific Course (DSC) or Core Course (CC):** A course which should compulsorily be studied by a candidate as a core requirement is termed as a DSC or CC.
- 2 **Elective Course:** Generally, a course that can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope, or which enables exposure to some other discipline/ subject/ domain or nurtures the candidate's proficiency/ skill is called an Elective Course.
- 3 **Discipline-Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline/ subject of study is referred also offer discipline related Elective courses of interdisciplinary nature (to be offered by the main discipline/ subject of study).
- 4 **Dissertation/ Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/ support study to project work, and a candidate studies such a course on his own with advisory support by a teacher/ faculty member is called a dissertation/ project.
- 5 **Ability Enhancement Courses (AEC)/ Competency Improvement Courses/ Skill Development Courses/ Foundation Course:** The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC).
- 6 **AE Compulsory Course (AECC):** "AECC" courses are courses based upon the content that leads to Knowledge enhancement. They are (i) Environmental Science, (ii) English/ MIL Communication) mandatory for all disciplines.
- 7 **AE Elective Course (AEEC) or Skill Enhancement Course (SEC):** AEEC or SEC courses are value-based and/ or skill-based and are aimed at providing hands-on training, competencies, skills, etc. These courses may be chosen from a pool of courses designed to provide value – based and/ or skill-based instruction.

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**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

### 9.4 Students Course wise Continuous Comprehensive Assessment (CCA) and Evaluation

All courses involve an evaluation system of students that has the following components:

- a) **Term End Examination:** It is of a three-hour duration, covering the whole syllabus of the course and counts for 70% in theory for Arts and Commerce where practical is not involved. For Science and the subjects/ courses where practical is involved, it is 50% in theory, 20% practical, and 30% in CCA/ IA.
- b) **Continuous Comprehensive Assessment (CCA):** For determining CCA following procedure is applicable:
  - a) 5 marks for attendance.
  - b) 5 marks for class tests to be taken on completion of 40% of the syllabus by the class teacher.
  - c) 10 marks for the house test to be taken on completion of 75% of syllabus.
  - d) 10 marks for assignments, tutorials, and the general behavior of students.

**Classroom Attendance** – Each student will have to attend a minimum of 75% of Lectures/ Tutorials/ Practical. A student having less than 75% attendance will not be allowed to appear in the Term End Examination.

- a) Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absenting to the authorized functionaries.
- b) Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
- c) Provided that an exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g.

NCC, NSS, Youth Festivals, Sports, etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by an authenticated certificate from the concerned college authorities.

- d) Provided further that those getting the exemptions, except for those getting exemptions for co-curricular activities will not be entitled to getting the CCA marks for classroom attendance as given below.

**Classroom Attendance Incentive:** Those having greater than 75% attendance (for those participating in Co-curricular activities, 25% will be added to percent attendance) will be awarded CCA marks as follows:

- > 75% but <80% 1 marks
- > 80% but <85% 2 marks
- > 85% but <90% 3 marks
- > 90% but <95% 4 marks
- > 95% 5marks

Registration for the Term End Examination will be made at the time of enrollment for the course. The fee for the Term End Examination will also be collected at that time as decided by the university from time to time.

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

**10. Credit Scheme for B.Sc.**

Course	*Credits
	Theory + Practical
<b>I. <u>Core Course (6Credits)</u></b>	
(12 Courses)	<b>12 X 4 = 48</b>
<b>04 Courses from each of the</b>	
<b>03 disciplines of choice</b>	
Core Course Practical/ Tutorial*	<b>12 X 2 = 24</b>
(12 Practical/ Tutorials*)	
<b>04 Courses from each of the</b>	
<b>03 Disciplines of choice</b>	
<b>II. <u>Elective Course (6 Credits)</u></b>	
(6Courses)	<b>6 x 4 = 24</b>
<b>Two courses from each discipline of choice</b>	
<b>Including paper of inter disciplinary nature.</b>	
Elective Course Practical/ Tutorials*	<b>6 X 2 = 12</b>
(6 Practical/ Tutorials*)	
<b>Two Courses from each discipline of choice</b>	
<b>Including paper of interdisciplinary nature</b>	
<b><u>III. Ability Enhancement Courses</u></b>	
<b>1. Ability Enhancement Compulsory Courses (AECC)</b>	
(2 Courses of 4 credits each)	<b>2 X 4 = 8</b>
<b>Environmental Science English/ Hindi/ MIL Communication</b>	

**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**

## 2. Skill Enhancement Courses (SEC)

4 X4=16

Totalcredit=132

**11. Template of Choice Based Credit System in B. Sc.**

	<u>Core Courses</u> (12)	Ability Enhancement compulsory Courses (AECC)(2)	<u>Skill Enhancement Course</u> (SEC) (2)	<u>Discipline Specific Elective</u> DSE (6)
1 <sup>st</sup> Year	DSC-1 A	(English/Hindi/MILCommunication)/ Environmental Science		
	DSC-1 B			
	DSC-2 A	Environmental Science/ (English/ Hindi/ MIL Communication)		
	DSC-2 B			
	DSC-3 A			
DSC- 3B				
2 <sup>nd</sup> Year	DSC-1 C		SEC-1SEC-2	
	DSC-1 D			
	DSC-2 C			
	DSC-2 D			
	DSC-3 C			
DSC-3 D				
				<b>DSE-1A</b>
			SEC-3	<b>DSE-2A</b>
				<b>DSE-3A</b>
3 <sup>rd</sup> Year				<b>DSE-1B</b>
			SEC-4	<b>DSE-2B</b>
				<b>DSE-3B</b>

**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**



**12. Credit Scheme for B.A. / B.Com.**

Course	*Credits
	<b>Theory + Practical/ Tutorial</b>
<b>I. Core Course (6 Credits)</b>	
(12 Courses)	<b>12 X 4 = 48</b>
<b>Two courses–English</b>	
<b>Two courses –Hindi/MIL</b>	
<b>Four courses –Discipline1.</b>	
<b>Four courses –Discipline2.</b>	
Core Course Practical/ Tutorial*	<b>12 X 2 = 24</b>
(12 Practical)	
<b>II. Elective Course (6 Credits)</b>	
(6 Courses)	<b>6 X 4 = 24</b>
<b>Two courses-Discipline 1 specific</b>	
<b>Two courses-Discipline 2 specific</b>	
<b>Two courses- Interdisciplinary (GE)</b>	
<b>Two courses from each discipline of choice</b>	
<b>And two courses of interdisciplinary nature.</b>	
Elective Course Practical / Tutorials*	<b>6 X 2 = 12</b>
(6 Practical/ Tutorials*)	
<b>Two courses -Discipline 1 specific</b>	
<b>Two courses-Discipline 2 specific</b>	
<b>Two courses Generic (Inter disciplinary)</b>	

Two courses from each discipline of choice including courses of interdisciplinary nature.

**III. Ability Enhancement Courses**

1. Ability Enhancement Compulsory Courses (AECC) (2 Courses of 4 credits each)      2 X 4=8

**Note: The whole Application Process can be seen at [This Link](#) => (Click)**

Environmental Science English/ Hindi/ MIL Communication

2. Skill Enhancement Courses ( SEC) (4 Courses of 4 credits each)

4 X 4 = 16

\*Wherever there is a practical there will be no tutorial and vice-versa.

Total credit = 132

### 13. Template of Choice Based Credit System in B. A. /B.Com

<u>Core Courses (12)</u>		Ability Enhancement Compulsory courses (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective DSE(4)	Generic Elective GE (2)
<b>1<sup>st</sup> Year</b>	English-I	Environmental Science			
	Hindi/Sanskrit-I				
	DSC-1A				
	DSC-1B	English Communication			
	DSC-2A				
DSC-2B					
<b>2<sup>nd</sup> Year</b>	English/Hindi/M IL-2		SEC-1		
	DSC-1 C		SEC-2		
	DSC-1 D				
	DSC-2 C				
	DSC-2 D				
	Hindi/MIL/ English-2				
<b>3<sup>rd</sup> Year</b>			SEC-3	DSE-1A	<b>GE-1</b>
				DSE-2A	
			SEC-4	DSE-1B	<b>GE-2</b>
				<b>DSE-2B</b>	

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

## 14. Subject Combinations for B.A. Ist Year

Groups	Discipline/Subject to be chosen	Remarks
<b>Group-I</b>	Economics/Sanskrit/Physical Education	Select any two groups and then select one subject from each group.
<b>Group-II</b>	Hindi/Geography/Pol. Science	
<b>Group-III</b>	Mathematics/Music/History/Journalism and Mass Communication/Sociology	

**Note:** History, Pol. Science and Hindi cannot be selected with Math.

### Important Instructions

A candidate shall be required to fulfill the following conditions to appear in the annual exams: -

- (i) 75% attendance in theory and practical.
- (ii) 75% attendance in lectures and seminars.
- (iii) 100% submission of assignments.
- (iv) It shall be compulsory to score a minimum of 50% marks (aggregate) in the mid-term examination.
- (v) It shall also be mandatory to participate in the activities of subject societies.

For determining CCA for the first, second, and third years, the following procedure shall be applicable:

- i) 5 marks for attendance.
- ii) 15 marks for class tests and Mid Term Tests.
- iii) 10 marks for assignments, tutorials, and class performance.

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**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

## 15. List of courses for UG Programme

Various Courses offered are as follows:

### 15.1 Faculty of Science

Year	Subject	Course Type	Course Title	Course Code
B.Sc. 1 <sup>st</sup> Year	Chemistry	DSC	Atomic Structure, Bonding, General Organic Chemistry & Hydrocarbons	CHEM101TH
			States of Matter, chemical kinetics & Functional organic chemistry	CHEM102TH
	Computer Science	DSC	Problem solving using Computer	COMP101TH
			Office Automation Tools	COMP 102TH
	Geology	DSC	Physical Geology & Geomorphology	GEOL101TH
			Structural Geology and Mineralogy	GEOL102TH
	Mathematics	DSC	Differential Calculus	MATH101TH
			Differential Equations	MATH102TH
	Physics	DSC	Mechanics	PHYS101
			Electricity and Magnetism	PHYS102
	Zoology	DSC	Animal Diversity	ZOOL101
			Comparative Anatomy & Developmental Biology of Vertebrates	ZOOL102
Botany	DSC	Biodiversity	BOTA101	
		Plant Ecology & Taxonomy	BOTA102	
B.Sc. 2 <sup>nd</sup> Year	Chemistry	DSC	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	CHEM201TH
			Chemistry of main group element, chemical Energetics and Equilibria	CHEM202TH
			Basic Analytical Chemistry	CHEM203

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

<b>B.Sc.2<sup>nd</sup> Year</b>		SEC	Fuel Chemistry & Chemistry of Cosmetics and Perfumes	<b>CHEM204</b>
	Computer Science	DSC	Computer System Architecture	<b>COMP201TH</b>
			Database management system	<b>COMP202TH</b>
		SEC	PHP Programming	<b>COMP203TH</b>
			Computer Network	<b>COMP204TH</b>
	Mathematics	DSC	Real Analysis	<b>MATH201TH</b>
			Algebra	<b>MATH202TH</b>
		SEC	Integral Calculus	<b>MATH309TH</b>
			Vector Calculus	<b>MATH310TH</b>
	Zoology	DSC	Physiology & Biochemistry	<b>ZOOL201</b>
			Genetics & Evolutionary Biology	<b>ZOOL202</b>
		SEC	Medical Diagnostics	<b>ZOOL203</b>
			Apiculture	<b>ZOOL204</b>
	Botany	DSC	Plant Anatomy & Embryology	<b>BOTA201</b>
			Plant Physiology & Metabolism	<b>BOTA202</b>
		SEC	Bio fertilizers	<b>BOTA203</b>
			Gardening & Floriculture	<b>BOTA204</b>
	Physics	DSC	Statistical Thermal Physics	<b>PHYS201</b>
			Waves and Optics	<b>PHYS202</b>
		SEC	Computational Physics	<b>PHYS204</b>
			Electrical Circuits and Network Skills	<b>PHYS205</b>
	Geology	DSC	Petrology	<b>GEOL201TH</b>
			Stratigraphy & Palaeontology	<b>GEOL202TH</b>
		SEC	Geochemistry	<b>GEOL203</b>
Fuel Geology			<b>GEOL204</b>	
Botany	DSE	Economic Botany & Biotechnology Cell and Molecular Biology	<b>BOTA-301</b> <b>BOTA-303</b>	

**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**



<b>B.Sc. 3rd Year</b>		SEC	Medicinal Botany and Ethno botany Mushroom Cultivation Technology	<b>BOTA-306</b> <b>BOTA307</b>
	Chemistry	DSE	Poly nuclear Hydrtocarbons, Dyes, Heterocyclic compounds, Spectroscopy(UV, IR,NMR) Chemistry of Main group Elements, Theories of acids and Bases	<b>CHEM301</b> <b>CHEM304</b>
		SEC	Chemical Technology & Society & Business skills for Chemistry Pesticide Chemistry &Pharmaceutical Chemistry	<b>CHEM307</b> <b>CHEM308</b>
	Computer Science	DSE	Operating System Data Structure and File Processing Project Work Web Technologies Computer Graphics Programming in Java	<b>COMP301TH</b> <b>COMP302TH</b> <b>COMP303TH</b> <b>COMP304TH</b> <b>COMP305TH</b> <b>COMP306TH</b>
		SEC	Software Engineering Multimedia and Applications	<b>COMP308TH</b> <b>COMP307TH</b>
	Mathematics	DSE	Linear Algebra Complex Analysis	<b>MATH303TH</b> <b>MATH305TH</b>
		SEC	Probability And Statistics Transportation And Game Theory	<b>MATH313TH</b> <b>MATH317TH</b>
	Physics	DSE	Elements of modern physics Nuclear and particle physics	<b>PHYS301TH</b> <b>PHYS304TH</b>
		SEC	Radiation safety Renewable energy and energy harvesting	<b>PHY307TH</b> <b>PHY310TH</b>
	Zoology	DSE	Animal Biotechnology Immunology	<b>ZOOL301BTH</b> <b>ZOOL302BTH</b>
		SEC	Sericulture	<b>ZOOL303TH</b>

**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**

			Aquarium fish keeping	ZOOL304TH
	Geology	DSE	Applied and Economics	GEOL303TH
		DSE	Environment Geology and Geohydrology	GEOL304TH
		SEC	Photo Geology and Remote Sensing	GEOL 301TH
		SEC	Himalayan Geology	GEOL302TH

\*DSC-Discipline Specific Core Courses, DSE-Discipline Specific Elective, SEC-Skill Enhancement Course, GE-Generic Elective

## 15.2 Faculty of Arts and Commerce

### 1<sup>st</sup>Year

Subject	Subject Title	Course Code	Course Type(CC/AECC/SEC/DSE or DSC/ GE-I orGE-II)
<b>B.Com</b>	Financial Accounting	BC1.1	DSC
	Business Organisation & Management	BC1.2	DSC
	Business Law	BC1.3	DSC
	Business Statistics & Mathematics	BC1.4	DSC
<b>Economics</b>	Principles of Micro Economics-I Principles of Micro Economics-II	ECONA101A	DSC
		ECONA102A	DSC
<b>English</b>	English-I Core ENGLISH	ENGCE101	CC
	English Literature- 1 (Essays, Stories & Poems) English Literature-2 (Poems, Short Stories & Essays)	ENGDSC102	DSC
	English (Writing Skills)	ENGDSC103	DSC
<b>Geography</b>	Physical Geography	ENGAECC104	AECC
	General Cartography	GEOGP101CC	DSC
<b>Hindi</b>	1. हिंदी साहित्य का इतिहास 2. मध्यकालीन हिंदी कविता 3. प्रयोजनमूलक हिंदी	GEOGP102CC	DSC
		HIND102	DSC
		HIND103	DSC
<b>History</b>	History of India from The Earliest times upto 300 A.D.	HIND101	MIL
		HIST(A)101	DSC

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

	History of India from 300 to 1206	HIST(A)102	DSC
<b>J.M.C.</b>	1. Principal of Communication 2. Introduction to Radio & TV	BJMCPC101 BJMCPC102	DSC DSC
<b>Music</b>	1. Basic principles of Indian Music & biographies of musician, composers, and musicologists 2. Stage Performance Practical 3. Theory of Indian Music general & Biographies Practical (Viva-Voce) 4. Practical	MUSA101 TH  MUSA102PR MUSA103TH  MUSA104PR	DSC  DSC SEC  SEC
<b>Phy. Edu.</b>	1. Introduction to Physical Education 2. Olympics moment & organizations Tournaments	PED101TH PED102TH	DSC DSC
<b>Pol. Science</b>	1. Introduction to Political Theory 2. India Government and Politics	POLS101 POLS102	DSC DSC
<b>Sanskrit</b>	1. संस्कृत -काव्य 2. संस्कृत -गद्य -काव्य	SKT-DSC101 SKT-DSC102	DSC DSC
<b>Sociology</b>	1. Introduction to Sociology 2. Society in India	SOCL101 SOCLA102	DSC DSC

\*DSC-Discipline Specific Core Courses, DSE-Discipline Specific Elective, SEC-Skill Enhancement Course, GE- Generic Elective

2<sup>nd</sup> Year

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/DSE or DSC/GE-I or GE-II)
<b>B.Com</b>	1. Company Law 2. Income Tax Law and Practice. 3. Computer Application in Business 4. Corporate Accounting 5. Cost Accounting	BC2.1 BC2.2 BC2.3 BC2.4 BC2.5	DSC DSC SEC DSC DSC

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

	6. E-Commerce	BC2.6	SEC
<b>Economics</b>	1. Principles of Macro Economics-I 2. Principles of Macro Economics-II <i>(One out of the following)</i> 3. Statistical Method-I. 4. Economics of Rural Development <i>(One out of the following)</i> 5. Statistical Methods-II 6. Demography	ECONA201 ECONA202 ECONA203 ECONA204 ECONA205 ECONA206	DSC DSC SEC SEC SEC SEC
<b>English</b>	1. English-2Core English 2. British Literature 3. Literary Cross Currents 4. AEEC/SEC-1: Creative Writing Book and Media Reviews 5. AEEC/ SEC2, (translation studies and principals of translation)	ENGCE-201 ENG DSC-202 ENG DSC-203 ENGAEEC/SEC204 ENGAEEC-SEC205	DSC DSC DSC AEEC/SEC AEEC/SEC
<b>Geography</b>	1. Human Geography 2. Environmental Geography 3. Regional Planning and development 4. Remote Sensing & GPS	GEOGP201CC GEOGP202CC GEOGP203SEC GEOGP204SEC	DSC DSC SEC SEC
<b>Hindi</b>	4. रचना पुंज 5. आधुनिक हिंदी कविता 6. हिंदी गद्य साहित्य 7. कार्यालयी हिंदी 8. अनुवाद विज्ञान	HIND201 HIND202 HIND203 HIND204	MIL DSC DSC SEC

**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**

<b>History</b>	1. History of India from 1206-1707	HIST203	<b>DSC</b>
	2. History of India from 1707-1950	HIST204	<b>DSC</b>
	3. Historical Tourism	HIST213	<b>SEC</b>
	4. Indian History and Culture	HIST215	<b>SEC</b>
<b>MUSIC</b>	1. Theory of Indian Music, Ancient Granths and Contribution musicologists	MUSA201 TH	<b>DSC</b>
	2. Practical (Stage Performance)	MUSA202PR	
	3. Theory of Indian Music, Mediaval granths and contribution of musician and musicologist	MUSA203TH	<b>SEC</b>
	4. Practical (Value based course)	MUSA204PR	<b>SEC</b>
	5. Presentation and Documentation-1	MUSA205PR	<b>SEC</b>
	6. Presentation and Documentation-1	MUSA206PR	<b>SEC</b>
<b>Phy. Educ</b>	1. Human Anatomy & Physiology	PED201TH	<b>DSC</b>
	2. Sports Psychology	PED202TH	<b>DSC</b>
	3. Sports, Medicine, Physiotherapy & Rehabilitation	PED203TH	<b>SEC</b>
	4. Sports Trainings	PED204TH	<b>SEC</b>
<b>Pol. Science</b>	1. Comparative Govt. & Politics	POLS201	<b>DSC</b>
	2. Introduction to International Relations	POLS202	<b>DSC</b>
	3. Legislative Support	POLS203	<b>SEC</b>
	4. Public opinion and survey Research	POLS204	<b>SEC</b>
<b>Sanskrit</b>	1. संस्कृत -नाटक	SKT-DSC-201	<b>DSC</b>
	2. संस्कृत- व्याकरण	SKT-DSC-202	<b>DSC</b>
	3. आयुर्वेद के मूल सिद्धांत	SKT-AEEC-205	<b>SEC</b>
	4. संस्कृत -छन्द एवं गायन	SKT-AEEC-206	<b>SEC</b>
<b>Sociology</b>	1. Sociological Theories	SOCL-A201	<b>DSC</b>
	2. Method of Sociological Enquiry	SOCL-A202	<b>DSC</b>
	3. Techniques of Social Research	SOCL-A203	<b>SEC</b>

**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**



	4. Sociology of Environment	SOCL-A204	SEC
<b>Journalism</b>	1. Introduction to Advertising and Public Relations 2. New Media Communication 3. Reporting, Editing and Feature Writing 4. Skills for New Media	BJMCPAC201 BJMCPAC202 BJMCPAS203P BJMCPAS204P	DSC DSC SEC SEC

**3<sup>rd</sup> Year**

Subject	Subject Title	Course Code	Course Type(CC/AECC/S EC /DSE Or DSC /GE-I Or GE-II)	
<b>B.Com</b>	Any one of the Following	Human Resource Management	BC 3.1A	DSE
		Principals of Marketing	BC 3.1B	DSE
		Corporate Governance and Auditing	BC 3.1C	DSE
	Any one of the Following	Fundamentals of Financial Management	BC 3.2A	DSE
		Goods and Services Tax	BC 3.2B	DSE
		Entrepreneurship	BC3.3	SEC
		Principles of Microeconomics	BC 3.4	GE
	Any one of the Following	Corporate Tax Planning	BC3.5A	DSE
		Banking and Insurance	BC3.5B	DSE
		Management Accounting	BC3.5C	DSE
		Computerized Accounting System	BS3.5D	DSE
	Any one of the	International Business	BC3.6A	DSE
		Office Management and Secretarial Practice	BC3.6B	DSE

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

	Following	Consumer Protection	BC3.6D	DSE
		Fundamentals of Investment	BC3.6C	DSE
		Personal Selling and Salesmanship	BC3.7	SEC
		Indian Economy	BC3.8	GE
<b>Economics</b>	1. Public Finance		ECONA310	SEC
	2. Money and Banking		ECONA311	SEC
	3. Development Economics		ECONA305	DSE
	4. International Economics		ECONA306	DSE
	5. Indian Economy		ECONA301	DSE
	6. Economic History of India 1857-1947		ECONA302	DSE
	7. Indian Economy		ECONA314	GE
	8. Economy of Himachal Pradesh Indian Economy		ECONA313	GE
<b>English</b>	1. Soft Skills		ENG303	DSE
	2. Academic Writing and Composition		ENG304	DSE
	3. Technical writing		ENG301	AEEC/
	4. Business Communication		ENG302	SECAEEC/ SEC
	5. Literature from Himachal		ENG305	GE
	6. Contemporary India: Women and Empowerment		ENG306	GE
<b>Geography</b>	1. Geography of India OR Economic Geography		GEOGP303	DSE
	2. Disaster management OR Geography of Tourism		GEOGP303 GEOGP304	DSE DSE
	3. Field Techniques & survey-based project report practical		GEOGP304	DSE
	4. Geographic Information System		GEOGP302	SEC
	5. Disaster Risk Reduction		GEOGP301	SEC
	6. Sustainability & Development		GEOGP305	GE
			GEOGP306	GE

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

<b>Hindi</b>	1. रंग आलेख एवं रंगमंच अथवा भाषा कंप्यूटिंग	HIND 301	<b>SEC</b>
	2. समाचा संकलन और लेखन	HIND304	<b>SEC</b>
	3. लोक साहित्य	HIND 305	<b>DSE</b>
	4. छायावादोत्तर हिंदी कविता	HIND306	<b>DSE</b>
	5. आधुनिक भारतीय साहित्य	HIND 307	<b>GE</b>
	6. सर्जनात्मक लेखन के विविध क्षेत्र	HIND308	<b>GE</b>
<b>History</b>	1. Modern and contemporary world History-I 1871-1919	HIST305	<b>DSE</b>
	2. Modern and contemporary world History-II 1919-1991	HIST307	<b>DSE</b>
	3. Indian History and Culture	HIST317	<b>SEC</b>
	4. Introduction to Indian Art	HIST319	<b>SEC</b>
	5. Women in Indian History	HIST309	<b>GE</b>
	6. History of Himachal Pradesh	HIST312	<b>GE</b>
<b>Music</b>	1. Value based & Practical Oriented Course for Hindustani Music (Vocal/ Inst)- III	MUSA301TH	<b>SEC</b>
	2. Value based & Practical Oriented Course for Hindustani Music (Vocal/ Inst)- IV	MUSA302PR	
	3. Theory of Indian Music and study of Ancient Granth & Ragas	MUSA303TH	<b>SEC</b>
	4. Practical	MUSA304PR	
	5. Theory of Indian Music and Ghrana Tradition (Vocal/ Inst)	MUSA305TH	<b>DSE</b>
	6. Practical	MUSA306PR	<b>DSE</b>
	7. Theory of Indian Music and Folk Music of Himachal Pradesh	MUSA307TH	<b>GE</b>
	8. Practical	MUSA308PR	<b>GE</b>
<b>Phy. Edu.</b>	1. Specialization in Volleyball	PED301PR	<b>SEC</b>
	2. Specialization in Foot Ball	PED302PR	<b>SEC</b>
	3. Specialization in Kabaddi	PED303PR	<b>SEC</b>
	4. Specialization in Athletics	PED304PR	<b>SEC</b>
	5. Recreation	PED305TH	<b>DSE</b>
	6. Methods of Teaching in Physical Education	PED307TH	<b>DSE</b>

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

	7. Officiating and Coaching 8. Health Education and Nutrition 9. Yoga	PED308TH PED309TH PED310TH	<b>DSE</b> <b>GE</b> <b>GE</b>
<b>Pol. Science</b>	1. Themes in Comp. Pol. Theory 2. Democracy & Government 3. Democratic Awareness with legal literacy 4. Conflict & Peace building 5. Society, Economy, Politics in H.P 6. Human rights & Gender Environment	POLS301 POLS302 POLS303 POLS304 POLS305 POLS306	<b>DSE</b> <b>DSE</b> <b>SEC</b> <b>SEC</b> <b>GE</b> <b>GE</b>
<b>Sanskrit</b>	1. व्यक्तित्व विकास का भारतीय दृष्टिकोण 2. साहित्यिक समालोचना 3. पातञ्जल योगसूत्र 4. भाषा -विज्ञान के मूलभूत सिद्धान्त 5. भारतीय रंगशाला 6. भारतीय वास्तुशास्त्र	SKT-DSE-301 SKT-DSE-302 SKT-GE-303 SKT-GE-304 SKT-AEEC-305 SKT-AEEC-306	<b>DSE</b> <b>DSE</b> <b>GE</b> <b>GE</b> <b>SEC</b> <b>SEC</b>
<b>JMC</b>	1. Community and traditional media 2. Introduction to Photojournalism 3. Communication Skills 4. Film Appreciation	BJMCPAD301 BJMCPAD-302 BJMCDAS-301 BJMCDAS-302	<b>DSC-1</b> <b>DSC-2</b> <b>SEC-1</b> <b>SEC-2</b>

\*DSC-Discipline Specific Core Courses,  
DSE-Discipline Specific Elective,  
SEC-Skill Enhancement Course,  
GE-Generic Elective.

**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**

## 16. Fee Structure for UG Classes

Fee Structure for the Year 2023-24							
Sr. No.	Description/Sub Head	1st Year		2nd year		3rd year	
		1 <sup>st</sup> Inst.	2 <sup>nd</sup> Inst.	1 <sup>st</sup> Inst.	2 <sup>nd</sup> Inst.	1 <sup>st</sup> Inst.	2 <sup>nd</sup> Inst.
1	A.F.	150	150	150	150	150	150
2	Admission fee	25		25		25	
3	Book Replacement	25	0	25	0	25	0
4	Botany	120	120	120	120	120	120
5	Building Fund	60	60	60	60	60	60
6	Campus Development	10	0	10	0	10	0
7	Chemistry	120	120	120	120	120	120
8	College Magazine	50	0	50	0	50	0
9	Commerce Practical	90	90	270	270	90	90
10	Computer Internet Facility	20		20		20	
11	Computer Math Practical	90	90	90	90	90	90
12	Continuation fee	0	0	10		10	0
13	Cultural Activity	20	0	20	0	20	0
14	Duplicate I. Card	0	0	0	0	0	0
15	Furniture repair	10	0	10	0	10	0
16	Geography	90	90	90	90	90	90
17	Geology	120	120	120	120	120	120
18	House Exam	40	0	40	0	40	0
19	I. Card	10	10	10	10	10	10
20	JMC	90	90	90	90	90	90
21	Late fee fine	0	0	0	0	0	0

22	Library Security	100	0	0	0	0	0
23	Medical Aid Fund	6	0	6	0	6	0
24	Music Instrument	90	90	90	90	90	90
25	Musical Vocal	90	90	90	90	90	90
26	NCC	10	0	10	0	10	0
27	Physical Education	90	90	90	90	90	90
28	Physics	120	120	120	120	120	120
29	PTA	520	0	520	0	520	0
30	Readmission fee	0	0	0	0	0	0
31	Scout & Guide/R& R	30	30	30	30	30	30
32	Sports fund	120	120	120	120	120	120
33	Student Aid fund	2	0	2	0	2	0
34	Tuition fee	300	300	300	300	300	300
35	Uni. Holiday Home fee	1	0	1	0	1	0
36	University Dev.	250	0	0	0	0	0
37	University Sport fee	15	0	15	0	15	0
38	Youth Red Cross	40		40		40	
39	Youth welfare fee	15	0	15	0	15	0
40	Zoology	120	120	120	120	120	120

**Himachali bonafide girls are exempted from tuition fee. (Certificate required)**

## 17. PG Programme

The college is running M.A. classes in English, Hindi and Economics, M.Sc. Classes in Physics and Chemistry and M. Com Classes. The admission will be conducted as per University Norms.

**17.1 Information Regarding Admission to M.Sc. (Physics/ Chemistry):**

**17.1.1 M.Sc. Course (Faculty of Physical Sciences)**

Department	Number of Seats Available
Department of Chemistry	40 + 1 Single Girl Child
Department of Physics	40 + 1 Single Girl Child

**Eligibility:** A bachelor's degree of a University established by law in India (with the subject of opting for M.A./M.Sc. as one of the subjects) with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree

Or

A bachelor's degree with II Division or with at least 45% marks (40% in case of SC/ST candidates) in aggregate in the subject concerned in three years of degree or Honours in the subject concerned. In case of Physics the candidate must have passed B.Sc. with Mathematics as an elective subject.

**Basis of Admission:**

Admission to these courses will be made strictly based on marks obtained in the Entrance Test and shall be open to all, subject to the reservation approved by the University/State Govt. The merit will be determined on the basis of a competitive examination.

The minimum qualifying marks for the Entrance Test will be 35% (in case of SC/ST candidates, the minimum qualifying marks shall be reduced until the full SC/ST quota for admission has been exhausted) for calling the candidates for Interview/ Admission.

**17.2 Information Regarding Admission to M.A.**

**17.2.1 Department Of English Admission to M.A. English**

**Number of Seats:** 30+1 Single Girl Child

**Basis of Admission and Eligibility:** The admission will be made strictly on the basis of marks obtained in Entrance Test. The test will be open to all with any graduate degree such as B.A./ B.Sc./ B.Com./ B.Sc. (Agri.)/ B.Sc. (Home Science)/ B.Sc. Engg. /MBBS. / BAMS/ GAMS/ B.Pharma/ B.T. or B.Ed./ B.Lib.Sc./ B.L./ B.V.Sc./ B.E./ B.Tech./ Vashishta Shastri/ BBA/BCA of University established by law in India with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree

OR

A bachelor's degree with at least Second division in aggregate or 45% marks in the subject or Honours in the subject of study for M.A. For SC./ ST. candidates the eligibility will be 45% in aggregate or 40% marks in the subject or Honours in the subject of study for M.A. The Entrance Test will be of 70 marks, but the final merit will be determined out of hundred marks.

The minimum qualifying marks in the Entrance Test will be 35% to make the candidates eligible for interview/ admission. In case of SC/ST candidates, the minimum qualifying marks shall be reduced until the full SC/ST quota for admission has been exhausted.

**Reservation:** Reservation for various categories will be provided as per the University/HP Govt. Rules.

**Age Limit:** As per the HPU/ SPU Rules applicable to other master's degree Programmes of the University.

The forms will be filled out online. The fee deposited will not be refunded under any circumstances in four semesters.

**17.2.2 Department Of Hindi**

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

**Number of Seats:** 30 + 1 Single Girl Child

**Eligibility:** A bachelor's degree or equivalent with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree with at least 50% marks in aggregate (45% in case of SC.ST.) from a university established by law in India.

**Reservation:** Reservation for various categories will be provided as per the University/HP Govt. Rules.

**Age Limit:** As per the HPU/ SPU Rules applicable to other master's degree Programmes of the University.

### 17.2.3 Department Of Economics

**Number of Seats:** 20 + 1 Single Girl Child

**Eligibility:** A bachelor's degree or equivalent with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree with at least 50% marks in aggregate (45% in case of SC.ST.) from a university established by law in India.

**Reservation:** Reservation for various categories will be provided as per the University/HP Govt. Rules.

**Age Limit:** As per the HPU/ SPU Rules applicable to other master's degree Programmes of the University.

### 17.3 Information Regarding Admission to M.Com.

#### 17.3.1 Master of Commerce (M.Com.)

**Number of Seats:** 30 + 1 Single Girl Child

**Eligibility:** With a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree.

OR

B. Com/B. Com (Hons) Or bachelor's degree in business administration or B.A. with Commerce or M.A./ M.Sc. in Economics/ Statistics/ Mathematics.

OR

B.A./B.Sc. degree with Economics/ Statistics/ Mathematics.

OR

Degree of a foreign University which may be recognized as equivalent for the purpose by the Vice- Chancellor of the affiliating University with such conditions as he may impose regarding the additional courses of study, which the candidate would be required to pass to qualify for the degree.

**Basis of Admission:** Admission to the above courses will be made strictly based on marks obtained in the entrance test. (The duration of the M.A., M.Com. and M.Sc. courses will be two academic years spread over

**Reservation:** Reservation for various categories will be provided as per the University/HP Govt. Rules.

**Age Limit:** As per the HPU/ SPU Rules applicable to other master's degree Programmes of the University.

*Note: Admission Schedule for PG Classes will be updated on the college website in the near future.*

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**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**



**18. Fee Structure for PG Classes**

Sr. No.	Description/SubHead	1st Year	2nd year	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	1st Year	2nd year	1st Year	2nd Year
		MA		M.Com		M.Sc (Phy, Chem)		M.Sc (Phy, Chem)	
		Ist Inst.	2ndInst.	Ist Inst.	2ndInst.	1st Inst.	2nd inst	1st Inst.	2nd inst
1	Admission fee	25	25	25	25	25	25	25	25
2	Tuition fee	300	300	300	300	300	300	300	300
3	Late fee fine	0	0	0	0	0	0	0	0
4	Readmission fee	0	0	0	0	0	0	0	0
5	Physics					124 0	360	124 0	360
6	Chemistry					124 0	360	124 0	360
7	A.F.	150	150	150	150	150	150	150	150
8	I. Card	10		10		10		10	
9	Duplicate I. Card	0	0	0	0	0	0	0	0
10	Continuation fee	0	0	10	0	10	0	0	0
11	University Sportfee	15	0	15	0	15	0	0	0
12	Youth welfarefee	15	0	15	0	15	0	0	0
13	Uni. HolidayHome fee	1	0	1	0	1	0	0	0
14	Commerce Practical			90	90	0	0	0	0
15	University DevelopmentFund	250	0	250		0	0	0	0
16	Building Fund	60	60	60	60	60	60	60	60
17	Computer int. Facility	20		20		20	20	20	20

18	Library Security	100	0	100	0	100	0	100	0
19	College Magazine	50	0	50	0	50	0	50	0
20	House Exam	40	40	40	40	40	40	40	40
21	Medical AidFund	6	0	6	0	6	0	6	0
22	NCC	10	0	10	0	10	0	10	0
23	Student Aid fund	2	0	2	0	2	0	2	0
24	Campus Development	10	0	10	0	10	0	10	0
25	Book Replacemnt	25	0	25	0	25	0	25	0
26	Cultural Activity	20	0	20	0	20	0	20	0
27	Furniture repair	10	0	10	0	10	0	10	0
28	Sports fund	120	120	120	120	120	120	120	120
29	Scout & Guide/R& R	30	30	30	30	30	30	30	30
30	PTA	1000	--	1000	--	2000	--	2000	--

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

## 19. Syllabus of Various PG Courses

The Syllabus will be as per the HPU. For a Particular Course, Syllabus can be downloaded from the official website of HPU viz <https://www.hpuniv.ac.in/content/syllabus.php>

## 20. Bachelor of Vocation (B. Voc.)

The college offers the following two *UGC approved 3-Year Degree Programme*:

### 1. B. Voc. in Retail Management

### 2. B. Voc. in Hospitality & Tourism

#### 1) Salient Features of B.Voc.

- ✓ Candidates enrolled for this programme are entitled for “**Kaushal Vikas Bhatta**” @ *1000 per month* as per State Government Policy.
- ✓ B.Voc. is equivalent to undergraduate (UG) degree at par BA/ B.Sc./B. Com of H.P. University, Shimla. After the completion of B.Voc. Programme, the degree will be awarded by H.P. University, Shimla. The students may go for a job or become an entrepreneur or continue studying for the M.Voc. or they can take admission in any other Master Programmes.
- ✓ The students can appear in **any competitive exams across the country**, i.e. conducted by the State Public Service Commission and Union Public Service Commission.
- ✓ Job-oriented skill development training programmes.
- ✓ Placement Assistance through well-established vibrant placement cell.
- ✓ A maximum of *40 students* will be admitted to B.Voc. Programme.

#### 2) Eligibility Conditions

Admission to the B Voc. Programme will be as per the rules and regulations of the University followed for all Undergraduate Programmes (UG).

#### 3) About the Bachelor of Vocation (B. Voc.) Degree Programme

The University Grants Commission (UGC) has launched a scheme on skill development-based job oriented higher education program as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) degree. This degree Program is unique with the provision of multiple entry and exists at different levels of NSQF from level 5 to 7, viz. Diploma/ Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to study as per their convenience.

#### 4) Certificate/ Diploma/ Degree Awarded by HPU/ SPU and Job Opportunities

NSQF LEVE L	Total Credits require d	Norma l Durati on/ Semest er	Exit Points/ HPU Awards	Job Opportunities	
				Retail Managem ent	Hospitalit y & Tourism
4	30	1	Certificate	Sales Associate	Front Office Associate
5	60	2	Diploma	Team Leader	Front Office Executive

6	120	3 & 4	Advanced Diploma	Departmental Manager	Guest Relations Manager
7	180	5 & 6	B. Voc. Degree	Store Manager	Duty Manager

### 5) Mode of Selection

Admission to the B.Voc. Programme in Retail Management and Hospitality & Tourism (1st Semester) will be done purely on the merit in the qualifying examination (10+2). There are three categories of candidates who will be given admission in the 1st Semester of the skill-based courses under NSQF.

**Category 1:** Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF.

**Category 2:** Students who have acquired NSQF certification Level 4 but may like to change their trade and enter into skill-based courses in a different trade.

**Category 3:** Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

**Note:** 25% of Seats under B.Voc Programme Preference should be given to candidates with 10+2 Vocational Subject and other eligibility criteria/rules for admission are similar to those for other streams.

### 6) Course Structure

#### Hospitality & Tourism

SEMESTER I (Level-1)							
Semester	Paper	Code No	Title/Subject Name	General/Skill Component	Credits	Total Hrs	Max. Marks
1	General Paper-01	EN111	Learning a Foreign or Local Language including English Language	GC	6	90	100
	General Paper-02	EN 111	Introduction to Tourism-Aviation, Hospitality Industry	GC	6	90	100
		Hospitality	<b>Total of General Component</b>		<b>12</b>	<b>180</b>	<b>200</b>
	Skill Paper -01	TH121	Front Desk Operation	SC	4	60	67
	Skill Paper-02	TH122	Basic of Hospitality Service	SC	4	Th 30 PR 60	67
	Skill Paper-03	TH123	Customer query and Complaint Management	SC	4	Th 30 PR 60	67
	Internship Project	TH124	On Job Practical Training and Report	SC	6	180	99
			<b>Total of skill component</b>		<b>18</b>	<b>420</b>	<b>300</b>
B. Voc. Level 4-Certificate (Front Office Associate)			<b>Total Semester 1</b>		<b>30</b>	<b>600</b>	<b>500</b>

SEMESTER-II (Level 5)							
Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs	Max. Marks
2	General Paper-01	EN211	Tourism Product	GC	6	90	100
	General Paper-02	TH212	Communicative English for Tourism and Hospitality.	GC	6	90	100
			<b>Total of General Component</b>		<b>12</b>	<b>180</b>	<b>200</b>
	Skill Paper -01	TH221	Hospitality and Tourism Products	SC	5	Th 35 PR 75	83
	Skill Paper-02	TH222	Guest handling and Team Management	SC	4	Th 30 PR 50	67
	Skill Paper-03	TH 223	Hospitality Supervisory skills-I	SC	4	Th 30 PR 50	67
	Internship	TH224	On Job Practical Training and Report	SC	5	150	83
			<b>Total of skill component</b>		<b>18</b>	<b>420</b>	<b>300</b>
			<b>Total Of Semester 2</b>		<b>30</b>	<b>600</b>	<b>500</b>
			<b>Total of Semester1</b>		<b>30</b>	<b>600</b>	<b>500</b>
B. Voc. Level 5-Diploma (Front Office Executive)					<b>60</b>	<b>1200</b>	<b>1000</b>

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

SEMESTER-III & IV (Level-6)							
Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs	Max. Marks
3	General Paper-01	TH311	Basic of Tourism Research	GC	6	90	100
	General Paper-02	TH312	Basic of Tourism Management	GC	6	90	100
4	General Paper-01	TH313	Travel Agency Management and Operations	GC	6	90	100
	General Paper-02	TH 314	Environment Science (Common with other Degree Programmes)	GC	6	90	100
<b>Total of General Component</b>					<b>24</b>	<b>360</b>	<b>400</b>
3&4	Skill Paper -01	TH321	Guest Relations	SC	5	Th 35 PR 50	83
	Skill Paper-02	TH322	Training and Supervision of Front Office Staff	SC	4	Th 30 PR 50	67
	Skill Paper-03	TH 323	Hospitality Supervisory Skills-II	SC	3	Th 30 PR 50	50
	Internship	TH 421	On Job Practical Training and Report	SC	24	740	400
<b>Total of skill component</b>					<b>36</b>	<b>985</b>	<b>600</b>
<b>Total of Year 2</b>					<b>60</b>	<b>1345</b>	<b>1000</b>
<b>Total of Year 1</b>					<b>60</b>	<b>1200</b>	<b>1000</b>
<b>B. Voc. Level 6-Advance Diploma (Guest Relation Manager)</b>					<b>120</b>	<b>2545</b>	<b>2000</b>

SEMESTER-V & VI (Level-7)							
Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs	Max. Marks
5	General Paper-01	TH 511	Travel Geography	GC	6	90	100
	General Paper-02	TH 512	Itinerary Preparation	GC	6	90	100
	General Paper-01	TH513	Entrepreneurship in Tourism and Hospitality Industry	GC	6	90	100
	General Paper-02	TH514	Introduction to tourism Marketing	GC	6	90	100
<b>Total of General Component</b>					<b>24</b>	<b>360</b>	<b>400</b>
5&6	Skill Paper -01	TH521	Hotel Reservation System	SC	2	Th 20 PR 30	34
	Skill Paper-02	TH522	Front Office Management	SC	5	Th 37 PR 75	83
	Skill Paper-03	TH523	Hospitality Management	SC	5	Th 37 PR 50	83
	Internship Project	TH621	On Job Practical Training and Report	SC	24	740	400
<b>Total of skill component</b>					<b>36</b>	<b>989</b>	<b>600</b>
<b>Total Year 3</b>					<b>60</b>	<b>1349</b>	<b>1000</b>
<b>Total Year 2</b>					<b>60</b>	<b>1345</b>	<b>1000</b>
<b>Total Year 1</b>					<b>60</b>	<b>1200</b>	<b>1000</b>
<b>B. Voc.- Degree Level 7(Duty Manager)</b>					<b>180</b>	<b>3894</b>	<b>3000</b>

Passing criterion for Level 4 & 5 ,6 & 7 it is 60% on aggregate skill component Marks

## Retail Management

SEMESTER I (Level-1)								
Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs.	Max. Marks	
1	General Paper-01	RA 111	Business Communication and Personality Development-I	GC	6	90	100	
	General Paper-02	RA 112	Fundamentals in accounting and technology (Computer Skills)-I	GC	6	90	100	
	<b>Total of General Component</b>					<b>12</b>	<b>180</b>	<b>200</b>
	Skill Paper -01	RA121	Introduction to Retail and Retail Store Operations Health Safety and Security. Team and Organizational Dynamics.	SC	03	45	50	
	Skill Paper-02	RA122	Consumer Buying Behavior and Retail Sales	SC	Th 3 PR 1	Th 45 PR30	67	
	Skill Paper-03	RA123	Customer Service and Relationship Management	SC	Th 3 PR 1	Th 45 PR30	67	
	Internship Project	RA124	On Job Practical Training and Report	SC	7	210	116	
	<b>Total of skill component</b>					<b>18</b>	<b>405</b>	<b>300</b>
<b>B. Voc. Level 4-Certificate (Sales Associate)</b>								

SEMESTER-II (Level 5)								
Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs.	Max. Marks	
2	General Paper-01	RA 211	Business Communication and Personality Development-II	GC	6	90	100	
	General Paper-02	RA212	Fundamentals in accounting and technology (Computer Skills)-II	GC	6	90	100	
	<b>Total of General Component</b>					<b>12</b>	<b>180</b>	<b>200</b>
	Skill Paper -01	RA221	Store Display and Visual Merchandising	SC	Th 3 PR 1	Th 45 PR 30	67	
	Skill Paper-02	RA222	Sales Management & Customer Experience Management	SC	Th 4 PR 1	Th 60 PR30	84	
	Skill Paper-03	RA223	Organization & Team Dynamics	SC	2	30	33	
	Internship Project	RA224	On Job Practical Training and Report	SC	7	210	116	
	<b>Total of skill component</b>					<b>18</b>	<b>405</b>	<b>300</b>
<b>Total Of Semester 2</b>					<b>30</b>	<b>585</b>	<b>500</b>	
<b>Total of Semester I</b>					<b>30</b>	<b>585</b>	<b>500</b>	
<b>B. Voc. Level 5-Diploma (Team Leader)</b>								
<b>Total of Year 1</b>					<b>60</b>	<b>1170</b>	<b>1000</b>	

**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**

SEMESTER-III & IV (Level-6)							
Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs.	Max. Marks
3	General Paper-01	RA 311	Communicative English	GC	6	90	100
	General Paper-02	RA 312	Store Operations & Supply Chain Management	GC	6	90	100
4	General Paper-01	RA 411	Environment Science	GC	6	90	100
	General Paper-02	RA 412	Human Resource Management	GC	6	90	100
<b>Total of General Component</b>					<b>24</b>	<b>360</b>	<b>400</b>
3&4	Skill Paper - 01	RA321	Retail Store Operations and Profitability Management	SC	Th 5 PR 2	Th 75 PR 60	116
	Skill Paper-02	RA322	Customer Experience Management	SC	5	75	84
	Skill Paper-03	RA 421	Understanding Leadership	SC	Th 4 PR 2	Th 60 PR 60	100
	Skill Paper - 04	RA 422	Team and Organizational Dynamics	SC	4	60	27
	Internship Project	RA 423	On Job Practical Training and Report	SC	14	420	233
<b>Total of skill component</b>					<b>36</b>	<b>810</b>	<b>600</b>
<b>2<sup>nd</sup> Year Total</b>					<b>60</b>	<b>1170</b>	<b>1000</b>
<b>1<sup>st</sup> Year Total</b>					<b>60</b>	<b>1170</b>	<b>1000</b>
B. Voc. Level 6-Advance Diploma (Departmental Manager)					<b>120</b>	<b>2340</b>	<b>2000</b>

SEMESTER-V & VI (Level-7)							
Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs.	Max. Marks
5	General Paper-01	RA 511	Marketing Management	GC	6	90	100
	General Paper-02	RA 512	Business Statistics	GC	6	90	100
6	General Paper-01	RA 611	Ethics and Corporate Social Responsibility	GC	6	90	100
	General Paper-02	RA 612	Retail Environment	GC	6	90	100
<b>Total of General Component</b>					<b>24</b>	<b>360</b>	<b>400</b>
5&6	Skill Paper -01	RA521	Retail Store Operations and Sales	SC	Th 4 PR 2	Th 60 PR 60	100
	Skill Paper-02	RA522	Process Compliance, Safety and Security	SC	4	60	67
	Skill Paper-03	RA 621	People ,Process and Profitability Management	SC	Th 5 PR 2	Th 75 PR 60	116
	Internship Project	RA 622	On Job Practical Training and Report	SC	19	570	317
<b>Total of skill component</b>					<b>36</b>	<b>885</b>	<b>600</b>
<b>3<sup>rd</sup> Year Total</b>					<b>60</b>	<b>1245</b>	<b>1000</b>
<b>2<sup>nd</sup> Year Total</b>					<b>60</b>	<b>1170</b>	<b>1000</b>
<b>1<sup>st</sup> Year Total</b>					<b>60</b>	<b>1170</b>	<b>1000</b>
B. Voc.- Degree Level 7(Store Manager)					<b>180</b>	<b>3585</b>	<b>3000</b>

Passing criterion for Level 4 & 5 is 45% and for Level6 & 7 it is 50% on aggregate skill component Marks



B. Voc. Lab

### 7) Fee Structure for B. Voc. in Retail Management and Hospitality & Tourism for the Session

Sr. No.	Detail of Fee / Funds	Amount (in Rs.)
<b>A</b>	<b>Annual Charges:</b>	
1	Admission Fee Per Semester	<b>25.00</b>
2	Book Replacement Fund	<b>25.00</b>
3	Campus Beautification and	<b>10.00</b>

**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**



	development fund	
4	Computer and Internet Facility Fund	20.00
5	Continuation Fee	10.00
6	Cultural Activity Fund	20.00
7	Furniture Repair Fund	10.00
8	Identity Card	10.00
9	Library Security (Refundable)	100.00
10	Magazine Fund	50.00
11	Medical Aid	6.00
12	NCC Fund	10.00
13	Student aid	20.00
14	Univ. Development Fund Non-Subsidized, Subsidized seats	250 (Gen) & 100 (IRDP,BPL)
15	Univ. Holiday Home Fund	1.00
16	Univ. Sports Fund	15.00
17	Yearly Exams	80.00
18	Youth Red Cross Fund	40.00
19	Youth Welfare Fund	15.00
<b>B</b>	<b>Monthly Charges:</b>	
1	Amalgamated Fund @ Rs. 25/month	300.00
2	Building Fund @ Rs. 10/month	120.00
3	PTA Fund	520.00 (Annually)
4	Rover & Ranger @ Rs. 5 /month	60.00
5	Sports Fund @ 20/month	240.00
6	Tuition Fee (Only Boys) Rs. 50/ Month	600.00
<b>C</b>	<b>Other Charges (Skill Component/</b>	

	Semester)	
1	Assessment cum Certification Fee charged by Sector Skill Council @ 800 per Semester (No Fee for Semester 4 and 6)	800.00
2	Skill Component Practical	240.00

## 21. Admission Process

1. Before Proceeding, the applicant must have a Valid Email account like Gmail/outlook/yahoo etc.
2. It is mandatory to fill out an online Anti-Ragging Declaration. A reference number will be generated which you need to note down for further use. Use [This Link](#) for filling out the online Anti-Ragging Declaration.
3. The candidate seeking admission in the college has to apply online at

<http://www.gcdhaliara.in>

**OR**

<https://gcdhaliara.hightheducation.in>

4. The students can approach the College **Guidance and Counselling Committee** in case they find any difficulty in filling up of the admission form during the college hours.
5. The fresh applicant needs to register on the online admission portal and once registered, will use the created user id and password to fill up the application. Then the student will have to pay the prospectus fee.

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)



6. Once submitted, the application will be verified by the admission committee.
7. The merit lists will be displayed as per schedule mentioned in the prospectus.
8. Applicants seeking admission in the first year are required to present themselves to the counselling committee as per the scheduled in the merit list.
9. After the approval of counseling committee, applicants will have to deposit their fee online by using UPIs (BHIM/ GooglePay/ PhonePe/ Paytm)/ Mobile/ Internet Banking/ Debit Card. **(Only online mode of application and fee submission is accepted).**
7. Original character certificate from Head of the Institution last attended. In the case of private candidates, the character certificate must have been issued by a Gazetted officer/ Panchayat Pradhan/ Ward Counsellor but not older than 6 months from the day of submission of admission form.
8. For seats against the 'single girl child category', an Affidavit proclaiming the same from the parents is to be submitted with the admission form.
9. A student seeking admission from a Board/University other than H.P. will have to upload a copy of migration certificate and the original certificate must be submitted at the time of counselling.
10. Affidavits should be provided wherever applicable.
11. Certificate of SC/ ST from Magistrate Class-1 (Authorized Signatory) should be provided by those seeking relaxation in age/ marks.
12. Any gap (latest) in the academic career of the applicant must be supported by a documentary evidence/ affidavit as proof of his/ her activities during the period of gap.
13. Photograph and Signature of Candidate and their parents/guardian are required to be uploaded.
14. For Admission in 2<sup>nd</sup> Year, "University Examination Admit Card" of 1<sup>st</sup> Year must be uploaded (in case result of 1<sup>st</sup> year is not declared yet) and for admission in 3<sup>rd</sup> year, result of 1<sup>st</sup> Year and "University Examination Admit Card" of 2<sup>nd</sup> Year (in case result of 2<sup>nd</sup> year is not declared yet) must be uploaded.
15. An Anti-Ragging Reference Number is to be filled in during the Application Process. This reference number will be generated after filing a declaration on [This Link](#).

**Note: The whole Application Process can be seen at [This Link](#) <= (Click Here)**

## **22. Documents Required to Be Uploaded with the Form**

1. Latest Passport Photograph
2. Image of the applicant's signature.
3. Matriculation certificate for Date of Birth.
4. 10+2 marks sheet.
5. H.P. Domicile certificate for girl students (for exemption in tuition fee).
6. Minimum 40% disability certificate, sports/cultural quota and category certificate in case of students seeking admission against these seats.

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**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**

## 23. Facilities and Activities in the College

### 1) Club and Societies

The students can join one of the following clubs/societies according to his/her interest in the field of choice.

- a) Eco Club
- b) Red Ribbon Club
- c) Literary Society
- d) Humanities Society
- e) Commerce Society
- f) Science Society

### 2) Tutorials / Mentor Groups

Students will be divided into different tutorial groups for the purpose of academic excellence and greater interaction between the teacher and the taught. Teachers-in-charge of each group will provide assistance regarding academics and other activities periodically.

### 3) NCC & NSS

The College has very active and well-organized units of the NCC and the NSS whose activities are spearheaded by teachers with long experience in their respective fields.

### 4) Sports

The College Calendar gives great importance to various activities in sports. We have the proud privilege of representing the University and the State in many National and Zonal level sports competition.



### 5) Rovers & Rangers

The College has well organized units of Rovers & Rangers activities.

### 6) Scholarships

The college has provision for the following scholarships under state and central government sponsored scholarships schemes:

1. Post Matric Scholarship Scheme to SC/ ST/ OBC Students.
2. PM Yashasvi Scheme for ST/ OBC/ EBC Students.
3. Dr. Ambedkar post matric scholarship scheme for EBC students.
4. Post Matric scheme to students belonging to minority community.
5. IRDP Scholarship.
6. Kalpna Chawla Chhattarviti Yojna.
7. Dr. Ambedkar Post Matric Scholarship for DNT Students.
8. Government of India scholarship for the handicapped students.
9. Poverty cum Merit Scholarship.

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

**Note:** -The date of submission of applications for these scholarships will be displayed on the college notice board in due course.

### 7) Career Guidance and Job Placement

This cell helps students by providing guidance about career options and information about job placements through various Govt. and private agencies. It arranges lectures by experts and concerned officials for the selection of better & most suitable career options.

### 8) College Magazine

The College publishes its magazine “*Jyoti Kamal*” annually which provides a forum to the students with a flair for writing.

### 9) College Library

The college library has 15,000 books in various subjects, magazines, leading dailies and fully computerized and ‘N-Listed’ for scholarly content. This programme provides access



to journals, e books. Library management software **SOUL-20** has been installed to automate entire housekeeping operation of the library. Book Bank gives the facility to poor and helpless students to get the textbooks for a semester.

*All the students are required to adhere to the following Library rules strictly:*

- i. All the students on the rolls of the College shall be eligible to become members of the College library.
- ii. Every student is entitled to borrow two books for a period of 15 days from the library.
- iii. The borrower shall be solely responsible for the safety/preservation of the books drawn by him/ her.
- iv. A fine of Rs. 1/-per day per book will be charged beyond the due date of return of the book.
- v. In case a book is found mutilated, torn, defaced or misplaced, the actual cost of the book plus 20% of the original cost will be charged from the student.
- vi. Reference books are to be consulted in the library itself after obtaining permission from the Librarian.
- vii. The College also operates a book bank from which textbooks are loaned to poor students of all categories on payment of a nominal security, (i.e. actual cost plus 20% and maintenance charge of Rs.2/-per book }.

*Students can get their library security refunded within one year after leaving the College; otherwise the security stands forfeited.*

### 10) Well Equipped Labs



### 11) PTA

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

A Parent- Teachers Association was established in 1994 with the objective to have participation of parents for all round development of the institution. The executive committee of the PTA is elected during the month of August every year. There is a General Body of P.T.A. comprising:

- (i) Parents or guardians.
- (ii) Colleges Teachers.
- (iii) The principal of the college as the patron.

#### **12) OSA**

Old students' association established in November 2014 vide registration no. 96/2014/PA/SDD with a view of having an interaction between the old and existing students provides a platform to share experiences & thoughts.

#### **13) IQAC**

For improvement of quality in higher education, the college has an Internal Quality Assurance Cell (IQAC). Important decisions pertaining to the betterment of the college and students are taken by the members of IQAC.

#### **14) CSCA**

CSCA is constituted purely on the basis of merit in different streams every year & as per University guidelines issued from time to time.

#### **15) IGNOU Study Center**

The IGNOU Study center has been established in the college and it provides access to high quality education irrespective of age, occupation or qualification. It will benefit those who want to acquire professional and vocational education at their own pace and time without joining any college and institute. Prospectus for

the admission to various programs is available with the study center. The regular students at the college can also join the IGNOU Course simultaneously.

#### **16) NAVRANG**

A cultural fest is organized every year. This fest has 9 events. Students from various departments of not only this college but also the nearby colleges participate to show their talent.

**17) Road Safety:** At our college, we prioritize not only academic excellence but also the holistic development of our students, which includes fostering a strong sense of traffic awareness. Understanding the rules of the road and practicing safe driving habits are crucial life skills that extend far beyond the classroom. Through various initiatives and educational programs, we aim to instill in our students a deep understanding of traffic laws, road safety measures, and the importance of responsible driving. By promoting awareness of the potential dangers of reckless driving, distracted driving, and driving under the influence, we strive to empower our students to become conscientious and law-abiding citizens. Furthermore, we encourage active participation in community outreach projects focused on promoting road safety, as we believe in the collective responsibility to create safer roadways for everyone. Our commitment to fostering traffic awareness not only enhances the safety of our students but also contributes to building a more mindful and responsible society. Join us in our endeavor to create a culture of responsible driving and make a positive impact on our community's road safety.

#### **18) Campus Cleanliness:**

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**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)



At our college, we're all about keeping our campus clean and tidy. It's important for making sure everyone has a nice place to study and hang out. We regularly organize clean-up events and teach students about how to reduce waste and take care of our environment. We want everyone to feel proud of their campus and to know that they're doing their part to keep it looking great. So, join us in keeping our college campus clean and green!

## 24. Important Instructions

### A. General Instructions:

1. It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.
2. Any act performed by the student that amounts to discipline will be dealt with strictly.
3. All the students are required to read the notices thoroughly which are displayed exclusively on the College Notice Board every day and do the needful accordingly.
4. Teasing girl students in any manner whatsoever is an offence punishable under the law. Hence, students are advised not to indulge in such kinds of activities; otherwise, they would face strict legal action.
5. Scribbling/ writing anything on the black board, on furniture and walls etc. is a part of indiscipline.
6. Removing or causing damage to the furniture or windowpanes, plucking flowers, removing notices, etc. is also a breach of discipline.

7. The following acts also tent amount to indiscipline: holding any meeting/ function/ party and photography in the premises of the College without prior permission of the principal.
8. Students should not tamper with the electrical fittings, water fittings etc. in the classrooms, hostel and in the College campus.
9. Using foul language with any student, teacher or any other employee of the College shall be viewed seriously.
10. The use of cellphones is strictly prohibited inside the classrooms and any breach of conduct will result in the confiscation of the cell phone.

### B. Leave Rules

1. Application for any kind of leave on the prescribed proforma should be submitted well in time.
2. Leave up to three days will be sanctioned by the tutor. But in case of a leave for a single period the concerned teacher may be requested.
3. Leave above three days up to six days will be sanctioned by the senior tutor. Leave for more than 6 days will be sanctioned by the HOD on the recommendation of concerned subject teacher/senior tutor.
4. In the case of medical leave for a period of over 6 days, the applicant must produce a medical certificate.
5. The students can seek admission twice during the session. First year re-admission will be allowed within three days after the name is struck off after paying a fine of `100/- and a fine of ` 200/- will be charged for the second re-admission within 10 days after the name is struck off from the rolls.

### C. Identity Card:

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**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)

1. Identity card is the most important document of the college student, because it is the only identification for anyone to establish that one is a student of the college.
2. Any transaction between students and college is entertained only after production of Identity card. If a student has to deal with any kind of work related to examination, library, collection/inspection of documents, and one has to produce one's Identity card in order to establish one's identity.
3. Students are not permitted to replace the photograph pasted on the Identity card for any reason whatsoever.
4. If an Identity card is lost, one has to file an F.I.R. in order to get a duplicate Identity card issued.
5. In the event of inspection of Identity card during surprise check or for any other reason, if the student is unable to produce the Identity card, he/ she will be handed over to the police or as the situation may demand. **Student without Identity card is deemed as outsiders.**
6. In case, the Identity card gets misplaced, misused by anti-social elements the student concerned shall be held responsible for his/her deeds. It is the personal responsibility of the student to keep his/ her identity card in safe custody.
7. All the students are directed to collect their identity cards and complete the formalities related to their identity cards within one week of admission.

## 25. Admission Committees

Co-ordinator: - Dr. Swadeep Sood

1. B.Sc-I/II/III (Non. Medical) Chemistry Block (Ground floor)

1. Prof. Shyam Kalia
2. Prof. Sanjeev Thakur
3. Prof. Vikas Dhiman
4. Dr. Kapil Sood
5. Mr. Ashwani Kumar

**Display of Merit List:-** Prof. Vikas Dhiman, Dr. Kapil Sood,

2. **B.Sc-I/II/III (Medical) New Science Block (Department of Bio – Science ( 1<sup>st</sup> Floor ))**

1. Prof. Sanjeev Jaswal
2. Prof. Pitamber Singh
3. Prof. Kanishak Sharma

**Display of Merit List:-** Prof. Pitamber Singh, Prof. Kanishak Sharma

3. **BA. I/II/III New Science Block Physics Computer Lab ( 1<sup>st</sup> Floor )**

1. Prof. Karan Pathania
2. Prof. Sunita Sharma
3. Prof. Kanchan Kumari
4. Prof. Vandana Rana
5. Dr. Aarti Kaushal
6. Dr. Sharmita Pathania
7. Prof. Jagdeep
8. Dr. Akshay Kumar
9. Mr. Rajneesh Thakur

**Display of Merit List:-** Prof. Kanchan Kumari, Prof. Jagdeep

4. **B.Com-I/II/III Adm. Block IT Lab**

1. Dr. Gulshan Kumar Dhiman
2. Dr. Deven Mahajan

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**Note: The whole Application Process can be seen at [This Link](#) <= (Click)**

3. Prof. Rajesh Kumar

**Display of Merit List:-** Dr. Deven Mahajan, Prof. Rajesh Kumar

**5. B.Voc- I/ III/ Vth Semester Chemistry Block & B. Voc.**

**Office (1<sup>st</sup> floor)**

1. Prof. Dharmender Kumar Singh
2. Prof. Rajeev Thakur
3. Dr. Nirmal Singh
4. Ms. Jyoti Rana

**Display of Merit List:-** Prof. Rajeev Thakur, Dr. Nirmal Singh

**Technical inputs for display of merit list**

1. Prof. Brajeshwar Singh
2. Prof. Sanjeev Thakur
3. Prof. Vineet Kumar



College Staff

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**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)



## Helplines

### RAGGING: A PUNISHABLE OFFENCE

#### PROIBITION OF RAGGING UNDER ILP.EDUCATIONAL INSTITUTIONS ACT

(PROHIBITION OF RAGGING ACT ,2009) defines 'Ragging' as doing any act, by disorderly conduct to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do an any act or perform something which such student, will not be willing to do in the ordinary course. A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years or shall also be liable to a fine which may extend to Rs.50,000 or both. If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he shall be dismissed from the college and such student will not get admission in other colleges for a period of three years from the date of his dismissal form the college.

#### College Helpline



TOLL FREE  
UGC HELP LINE  
1800-180-180-5522

Sh. Sushil Kumar	+91-9418080800
Dr. Gulshan Kumar Dhiman	+91-9418038735
Smt. Sunita Sharma	+91-9418068147
Sh. Brajeshwar Singh	+91-8894489910
Dr. Suresh Rana	+91-8894585395
Sh. Shyam Kalia	+91-9418532933
Smt. Anita Kumari	+91-9816245810
Dr. Sharmita Pathania	+91-9418521600



Use of mobile phones is strictly prohibited in class rooms and the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen and the common room.

Sr. No.	Particular	Number
1	Police Emergency	100
2	Ambulance	102
3	Fire Emergency	101
4	Women's Helpline	1091
5	Child Helpline	1098
6	National Emergency Response System (NERS)	112
7	Anti-Poison Helpline	1066
8	Road Accident Emergency Service	1073
9	Disaster Management Helpline	1070
10	Anti-Stalking Helpline	1091
12	Senior Citizen Helpline	1091
13	COVID State Helpline	1070

**Note:** The whole Application Process can be seen at [This Link](#) <= (Click)