

Very Important

- 1. Read These Instructions Carefully and then you will be Able to fill your application at your own from your Smartphone or Laptop/Computer.**
- 2. You are advised to fill your admission from at your own from your Smartphone/Laptop.**
- 3. It is a Very Simple Process. Just Read the instructions given below before proceeding further.**
- 4. You can do the process of your admission at your own. In case of Any Assistance, feel free to call at the helpline numbers provided in the Contact Us Section on Admission Portal.**

**Read The “Application Process” and “Instructions”
Before Applying.**

Application Process

- Visit www.gcdhaliara.in
- Click on the flashing **Online Admission** Link Available there.



- You will see the following Screen with Four Options
 - 1 – Click here to register (New User)
 - 2 – Click here to login
 - 3 – Click here to know your password/email
 - 4 – Click here to see instructions

Click on “Register”.

Register

Use the form to create a new account.

Make sure that you register with your own email address as this will be used for future communication

* If you see "The submitted code is incorrect " message again and again .Please refresh the page or open the website page again after closing the browser .

Display Name:

Email:

Phone Number:

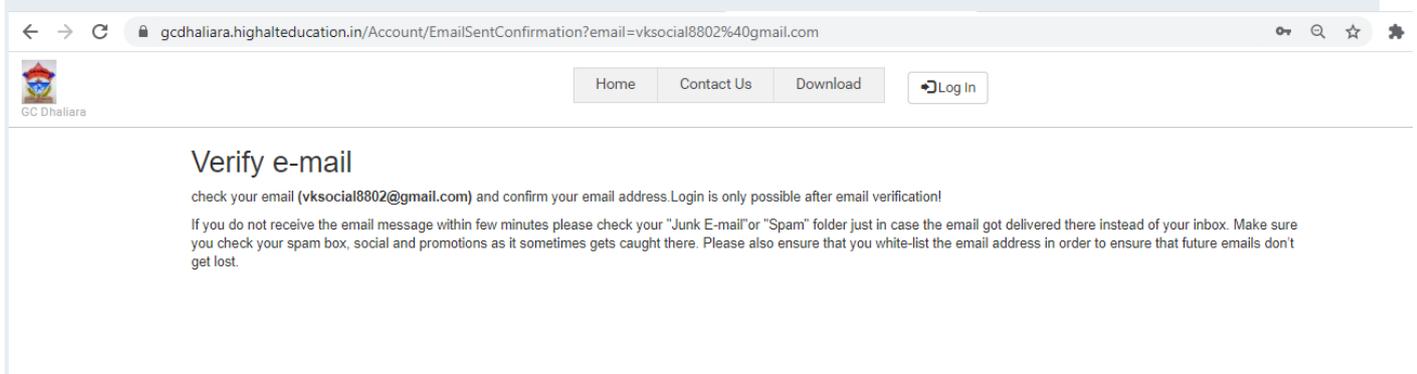
Password:

Confirm New Password:

Type the code shown:



After Clicking on “Register”, You will get the following Screen.



An Email will be sent on your email which you have entered during Registration.

Now Read the below 3 lines carefully

- Applicant(s) must verify the email before logging in. It is a onetime process.
- Verification mail may reflect in inbox or spam folder of the email which you have provided during registration.
- Note: Remember the email/Userid and Password with which you have registered for Future Use.

• After creating login credentials (Username and Password), applicant(s) need to login with these credentials as shown below

• In Case, You are already Registered, Click on **Login** to Go to Login Page

gc dhaliara

Home Contact Us Download Log In

Log In

Please enter your email and password. Contact your admin if you any questions.

Click [here](#) to get registered today

if you don't have an account.

* If you see "The submitted code is incorrect " message again and again .Please refresh the page or open the website page again after closing the browser .

User Name: vksocial8802@gmail.com

Password:

Show Password

Type the code shown: 3825d

38250

Show another code

LOG IN

[Forgot your password/email ? Click here](#)

You will be redirected to **Dashboard** page, from where you can apply for the relevant course.

Guide for Online Admission Process

Important Instructions

- Some points to keep in mind
 - You can fill multiple applications for different courses if you are applying for first year.
 - You cannot fill multiple applications for same course with same reservation
 - You can delete any application that is not yet submitted or paid
 - Few details on the application form cannot be edited (highlighted in the application) if you are filling multiple applications, if college has already verified any one of your application.
 - As your submitted application goes through various stages, it is highly recommended to keep looking at your dashboard during admission process. You are also informed by sending emails to your registered email address.
- While filling the form, in personal section choose Select Student Type based on the following:
 - **Applicant** For new admission in college.
 - **Migrating Student** if you are moving from some other college to this college.
 - **Active Student** if you are already enrolled in this college.
- Before applying candidate must have the following document/particulars handy:
 - Keep recent passport size photograph scanned in 150 x 190 pixels resolution and less than 1MB

Application Process:

- Fill the form, submit it and pay Prospectus fee.
- If not paid while filling the form then Pay the prospectus fee from 'Fee Payments' tab.
- Wait for Application Verification from the College and check Application status from 'My Application' tab.(email notification will be sent of the same)
- In case the College displays merit, the Merit List will be displayed on the Home page of the Admission website.
- If your appear in Counselling check for confirmation message after the Counselling process is completed.
- You can always see latest status of your Applications in 'My Applications' tab.
- Pay your college fee from 'Fee Payments' tab.

About Tab:

- **Apply Course** To apply for various courses that are offered by the college.
- **My Applications** Shows all the applications that you fill and in which state they are.
- **Fee Payments** Payment receipts and links to make payment for Different college fees and fines.
- **Hostel** In case the college has Hostel, Option to apply to various Hostels in the college.

Either you can click on **APPLY COURSE** or Apply for New Course.

Both will serve as same.

After Clicking on **Apply Course**, You will see the following Screen

Apply Now	Course Name	Course Year	Get Prospectus	Submission From	Submission Till
Apply Now	B.Sc. Physical Science (Non-Medical)	First	View/Download Prospectus	26-07-2021	09-08-2021
Apply Now	B.Sc. Physical Science (Non-Medical)	Second	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.Sc. Physical Science (Non-Medical)	Third	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.Sc. Life Science (Medical)	First	View/Download Prospectus	26-07-2021	09-08-2021
Apply Now	B.Sc. Life Science (Medical)	Second	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.Sc. Life Science (Medical)	Third	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.Com.	First	View/Download Prospectus	26-07-2021	09-08-2021
Apply Now	B.Com.	Second	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.Com.	Third	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.C.A.	First	View/Download Prospectus	28-07-2021	09-08-2021
Apply Now	B.C.A.	Second	View/Download Prospectus	28-07-2021	04-08-2021

You Can See all Courses Available in College in This Page and You can Click on “**Apply Now**” Button Available against the name of each course.

Guide for Online Admission Process

The screenshot shows the 'APPLY COURSE' section of the portal. A table lists various courses with columns for 'Apply Now', 'Course Name', 'Course Year', 'Get Prospectus', 'Submission From', and 'Submission Till'. The first row, 'B.Sc. Physical Science (Non-Medical) First', is highlighted with a black border.

Apply Now	Course Name	Course Year	Get Prospectus	Submission From	Submission Till
Apply Now	B.Sc. Physical Science (Non-Medical)	First	View/Download Prospectus	26-07-2021	09-08-2021
Apply Now	B.Sc. Physical Science (Non-Medical)	Second	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.Sc. Physical Science (Non-Medical)	Third	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.Sc. Life Science (Medical)	First	View/Download Prospectus	26-07-2021	09-08-2021
Apply Now	B.Sc. Life Science (Medical)	Second	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.Sc. Life Science (Medical)	Third	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.Com.	First	View/Download Prospectus	26-07-2021	09-08-2021
Apply Now	B.Com.	Second	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.Com.	Third	View/Download Prospectus	26-07-2021	04-08-2021
Apply Now	B.C.A.	First	View/Download Prospectus	28-07-2021	09-08-2021
Apply Now	B.C.A.	Second	View/Download Prospectus	28-07-2021	04-08-2021
Apply Now	B.C.A.	Third	View/Download Prospectus	28-07-2021	04-08-2021

e.g. If I want to apply for admission in B.Sc 1st Year Non-Medical, then After Clicking on [Apply Now](#) Button Against B.Sc 1st Year Physical Science, I will see the Next Page as

The screenshot shows the application form for 'BScPhysicalScience Year 1'. It features seven tabs: 'PERSONAL DETAILS', 'FAMILY DETAILS', 'ACADEMIC DETAILS', 'PREFERENCES', 'EXTRA CURRICULARS', 'DOCUMENTS', and 'REVIEW AND PAY PROSPECTUS FEE'. The 'PERSONAL INFORMATION' section includes fields for passport size photo, signature, student type, category, sub-category, gender, and poverty line. The 'OTHER DETAILS' section includes fields for email, first name, middle name, last name, Aadhaar number, PAN number, domicile, nationality, phone number, alternate phone number, religion, date of birth, and age as on 1st July 2021. A 'SAVE AND NEXT' button is located at the bottom.

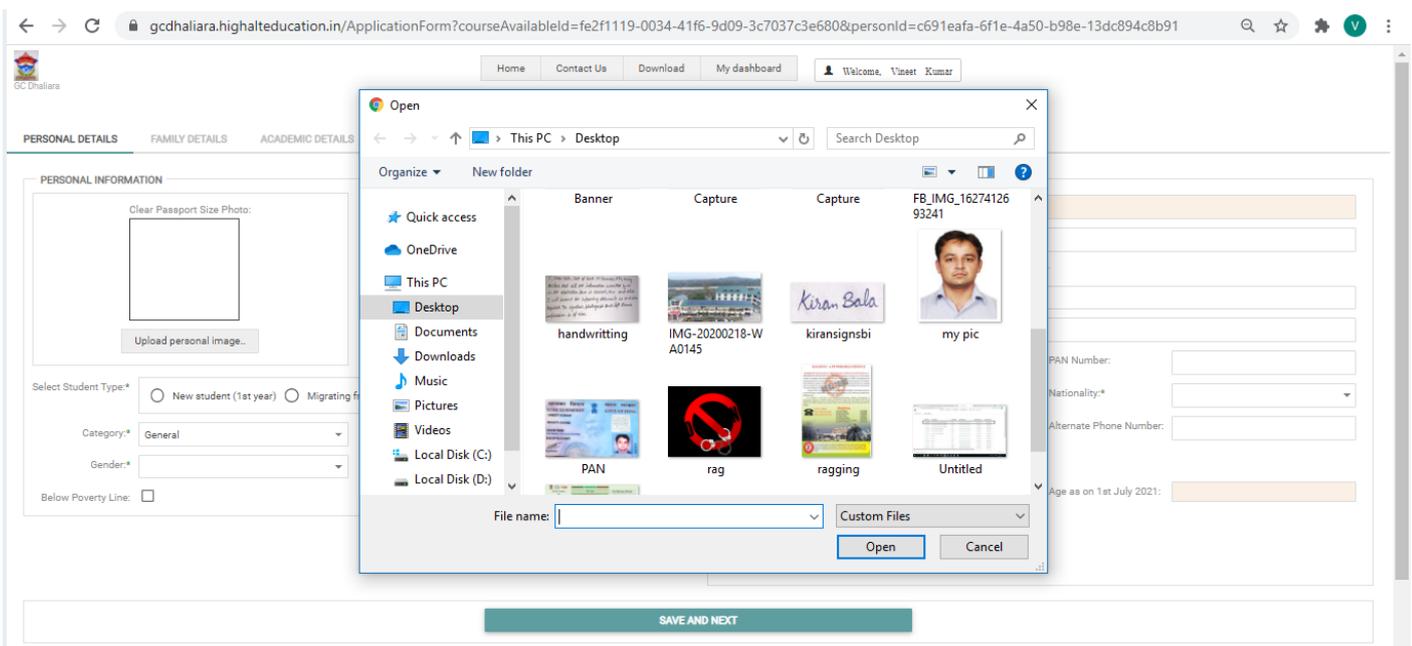
In the above page, there are **7 Tabs** which are **highlighted** will be Available to the Students

Starting from the First tab i.e. “Personal Details”

You need to fill the information asked in two groups here i.e. “Personal Information” and “Other Details”

Also Upload “Your Personal Image” and “Signature Image”.

To Upload Images, Click on Upload Button, Then you will see the following Screen:



Choose your Photograph and Click on Open.

You will see The Selected Image in “Passport Size Photo”.

Just Click Photos from you're your phone and Upload Them.

**If size of the photo is large then here is a Trick:

Trick

Just Whatsapp the photograph/selfie you have clicked with your phone to one of your friend and ask him/her to send it back to you. The photograph you will get back from your friend will be of reduced size.

Similarly, Upload Your Image.

In “Select Student Type”:

Select “New Student (1st Year)” if you are taking admission in 1st year.

Select “Migrating from Another College”, if you are migrating from another college.

Select “Already Student of College”, If you are already a student of this college i.e. a student of either 2nd year or 3rd year.

Fill All the information and Click on “Save and Next”

The screenshot shows the 'PERSONAL INFORMATION' and 'OTHER DETAILS' sections of the admission form. The 'PERSONAL INFORMATION' section includes fields for 'Clear Passport Size Photo' (with an upload button), 'Upload Your Signature' (with an upload button), 'Select Student Type' (radio buttons for 'New student (1st year)', 'Migrating from another college', and 'Already student of college'), 'Category' (dropdown menu), 'Sub Category' (dropdown menu), 'Gender' (dropdown menu), and 'Only Child' (checkbox). The 'OTHER DETAILS' section includes fields for 'Email', 'First Name', 'Middle Name', 'Last Name', 'Aadhaar Number', 'PAN Number', 'Domicile', 'Nationality', 'Phone Number', 'Alternate Phone Number', 'Religion', 'Date Of Birth', and 'Age as on 1st July 2021'. A 'SAVE AND NEXT' button is located at the bottom of the form.

After Clicking on “Save and Next”, You will move to next Tab/Section i.e. “Family Details”

The screenshot shows the 'FAMILY DETAILS' section of the admission form. It includes radio buttons for 'Father' and 'Guardian'. Below are input fields for 'Father First Name', 'Father Middle Name', 'Father Last Name', 'Phone Number', 'Occupation', 'Annual Income (₹)', 'Mother First Name', 'Mother Middle Name', and 'Mother Last Name'. There are also sections for 'CORRESPONDENCE ADDRESS' and 'PERMANENT ADDRESS', each with a 'Select Country' dropdown menu and a checkbox for 'Same as correspondence address'. A 'PREVIOUS' button is on the left and a 'SAVE AND NEXT' button is on the right.

Guide for Online Admission Process

The screenshot shows the 'Family Details' section of the admission form. It includes fields for Father's and Mother's names, phone numbers, occupations, and annual incomes. There are also sections for correspondence and permanent addresses, both with dropdown menus for country and state, and text boxes for address lines, districts, and pin codes. Navigation buttons 'PREVIOUS' and 'SAVE AND NEXT' are visible at the bottom.

gcdhaliara.highaltdeducation.in/ApplicationForm?courseAvailableId=fe2f1119-0034-41f6-9d09-3c7037c3e680&personId=c691eafa-6f1e-4a50-b98e-13dc894c8b91

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BScPhysicalScience Year 1

PERSONAL DETAILS FAMILY DETAILS ACADEMIC DETAILS PREFERENCES EXTRA CURRICULARS DOCUMENTS REVIEW AND PAY PROSPECTUS FEE

FAMILY DETAILS

Father Guardian

Father First Name:* SHAKTI Father Middle Name: Father Last Name: CHAND

Phone Number:* 9416178194 Occupation:* Retired Principal Annual Income(₹):* 300000

Mother First Name:* SAVITRI Mother Middle Name: Mother Last Name: DEVI

CORRESPONDENCE ADDRESS

Select Country:* India

Address Line 1:* VILL GHALOL

Address Line 2: PO DHANETA TEH NADAUN

District:* HAMIRPUR

State:* HIMACHAL PRADESH

Pin Code:* 177041

PERMANENT ADDRESS

Same as correspondence address: Select Country:* India

Address Line 1:* VILL GHALOL

Address Line 2: PO DHANETA TEH NADAUN

District:* HAMIRPUR

State:* HIMACHAL PRADESH

Pin Code:* 177041

PREVIOUS SAVE AND NEXT

Fill These Details and click on “Save and Next”

Next You Will be Asked for “Academic Details”.

The screenshot shows the 'Academic Details' section of the admission form. It is divided into two parts: 'TENTH DETAILS' and 'PLUS TWO DETAILS, FILL DETAILS BASED ON BEST FIVE SUBJECTS'. Each part includes fields for passing year month, board, marks type, school name, percentage, and subjects. Navigation buttons 'PREVIOUS' and 'SAVE AND NEXT' are visible at the bottom.

gcdhaliara.highaltdeducation.in/ApplicationForm?courseAvailableId=fe2f1119-0034-41f6-9d09-3c7037c3e680&personId=c691eafa-6f1e-4a50-b98e-13dc894c8b91

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BScPhysicalScience Year 1

PERSONAL DETAILS FAMILY DETAILS ACADEMIC DETAILS PREFERENCES EXTRA CURRICULARS DOCUMENTS REVIEW AND PAY PROSPECTUS FEE

TENTH DETAILS

Passing Year Month:* Board:* Marks Type:* Subjects: Roll Number:* School Name:* Percentage:*

PLUS TWO DETAILS, FILL DETAILS BASED ON BEST FIVE SUBJECTS

Passing Year Month:* Board:* Marks Type:* Stream:* Subjects: Roll Number:* School Name:* Percentage:*

PREVIOUS SAVE AND NEXT

Fill These Details as Asked.

Below are some screenshots.

Guide for Online Admission Process

Urgent attention - vineetkumar.c X Govt College Dhaliara X Application Form X 2021-07-28-09-43-53-am-Urgen X

gcdhaliara.highalieducation.in/ApplicationForm?courseAvailableId=fe2f1119-0034-41f6-9d09-3c7037c3e680&personId=c691eafa-6f1e-4a50-b98e-13dc894c8b91

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BScPhysicalScience Year 1

PERSONAL DETAILS FAMILY DETAILS **ACADEMIC DETAILS** PREFERENCES EXTRA CURRICULARS DOCUMENTS REVIEW AND PAY PROSPECTUS FEE

TENTH DETAILS Month/Year in which you passed your tenth as per marksheet

Passing Year Month:* 2019 Roll Number:*
Board:* School Name:*
Marks Type:* Percentage:*
Subjects:*

PLUS TWO DETAILS, FILL DETAILS BASED ON BEST FIVE SUBJECTS

Passing Year Month:* Roll Number:*
Board:* School Name:*
Marks Type:* Percentage:*
Stream:*
Subjects:*

TODAY CLEAR PREVIOUS SAVE AND NEXT



Urgent attention - vineetkumar.c X Govt College Dhaliara X Application Form X 2021-07-28-09-43-53-am-Urgen X

gcdhaliara.highalieducation.in/ApplicationForm?courseAvailableId=fe2f1119-0034-41f6-9d09-3c7037c3e680&personId=c691eafa-6f1e-4a50-b98e-13dc894c8b91

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BScPhysicalScience Year 1

PERSONAL DETAILS FAMILY DETAILS **ACADEMIC DETAILS** PREFERENCES EXTRA CURRICULARS DOCUMENTS REVIEW AND PAY PROSPECTUS FEE

TENTH DETAILS

Passing Year Month:* 03 2019 Roll Number:* 12345
Board:* HPBoSE School Name:* GSSS DHANETA
Marks Type:* Percentage: *
Subjects: * CGPA
Marks

PLUS TWO DETAILS, FILL DETAILS BASED ON BEST FIVE SUBJECTS

Passing Year Month:* Roll Number:*
Board:* School Name:*
Marks Type:* Percentage:*
Stream:*
Subjects:*

PREVIOUS SAVE AND NEXT



Guide for Online Admission Process

Urgent attention - vineetkumar.c x Govt College Dhaliara x Application Form x 2021-07-28-09-43-53-am-Urgen x

gcdhaliara.highalieducation.in/ApplicationForm?courseAvailableId=fe2f1119-0034-41f6-9d09-3c7037c3e680&personId=c691eafa-6f1e-4a50-b98e-13dc894c8b91

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BScPhysicalScience Year 1

PERSONAL DETAILS FAMILY DETAILS **ACADEMIC DETAILS** PREFERENCES EXTRA CURRICULARS DOCUMENTS REVIEW AND PAY PROSPECTUS FEE

TENTH DETAILS

Passing Year Month:* 03 2019 Roll Number:* 123456
Board:* HPBoSE School Name:* GSSS DHANETA
Marks Type:* Marks Marks obtained:* 489
Marks out of:* 700 Percentage:* 69.86
Subjects:* Math Science Hindi SST Skt Arts

PLUS TWO DETAILS, FILL DETAILS BASED ON BEST FIVE SUBJECTS

Passing Year Month:* 03 2021 Roll Number:* 234567
Board:* HPBoSE School Name:* GSSS Dhaneta
Marks Type:* CGPA CGPA:* 7.69
Percentage:* 73.06 Stream:* NonMedical
Subjects:*

PREVIOUS SAVE AND NEXT

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my pic.jpg New doc Jul 28, 20...pdf Show all

9:33 PM 7/28/2021

gcdhaliara.highalieducation.in/ApplicationsForm?courseAvailableId=fe2f1119-0034-41f6-9d09-3c7037c3e680&personId=c691eafa-6f1e-4a50-b98e-13dc894c8b91

Home Contact Us Download My dashboard Welcome, Vineet Kumar

BScPhysicalScience Year 1

PERSONAL DETAILS FAMILY DETAILS **ACADEMIC DETAILS** PREFERENCES EXTRA CURRICULARS DOCUMENTS REVIEW AND PAY PROSPECTUS FEE

TENTH DETAILS

Passing Year Month:* 03 2019 Roll Number:* 123456
Board:* HPBoSE School Name:* GSSS DHANETA
Marks Type:* Marks Marks obtained:* 489
Marks out of:* 700 Percentage:* 69.86
Subjects:* Math Science Hindi SST Skt Arts

PLUS TWO DETAILS, FILL DETAILS BASED ON BEST FIVE SUBJECTS

Passing Year Month:* 03 2021 Roll Number:* 234567
Board:* HPBoSE School Name:* GSSS Dhaneta
Marks Type:* CGPA CGPA:* 7.69
Percentage:* 73.06 Stream:* NonMedical
Subjects:* Math Physics Chemistry English Computer Science

PREVIOUS SAVE AND NEXT

Guide for Online Admission Process

Urgent attention - vineetkumar.c X Govt College Dhaliara X Application Form X 2021-07-28-09-43-53-am-Urgen X +

gcdhaliara.highaltdeducation.in/ApplicationForm?courseAvailableId=fe2f1119-0034-41f6-9d09-3c7037c3e680&applicationId=00c04a4c-a2a3-480c-b991-41f3837f93e0...

BScPhysicalScience Year 1

PERSONAL DETAILS FAMILY DETAILS **ACADEMIC DETAILS** PREFERENCES EXTRA CURRICULARS DOCUMENTS REVIEW AND PAY PROSPECTUS FEE

TENTH DETAILS

Passing Year Month:* 03 2019

Roll Number:* 123456

Board:* HOBSE

School Name:* GSSS Dhaneta

Marks Type:* Marks

Marks obtained:* 489

Marks out of:* 700

Percentage:* 69.86

Subjects:* Science X Sanskrit X English X Hindi X Math X Arts X SST X

PLUS TWO DETAILS, FILL DETAILS BASED ON BEST FIVE SUBJECTS

Passing Year Month:* 03 2021

Roll Number:* 234567

Board:* HPBOSE

School Name:* GSSS Dhaneta

Marks Type:* CGPA

CGPA:* 7.69

Percentage:* 73.06

Stream:* Choose 5 best subjects, Hit Enter after writing each name

Subjects:* Physics X Chemistry X Math X English X Computer X

PREVIOUS SAVE AND NEXT

my pic.jpg New doc Jul 28, 20...pdf Show all X

9:38 PM 7/28/2021

After Clicking on “Save and Next”, You will see the “Preferences Page”

Preferences means the subject choices.

One combination out of these preferences will be Allotted to you at the Time of Your Counselling.

Guide for Online Admission Process

The screenshot shows the 'Application Form' page for Govt College Dhaliara. The user is 'Vineet Kumar'. The form includes a checkbox for 'Have you been expelled before?' and a dropdown for 'Club you would like to join*' set to 'NSS'. There are six preference sections, each with three DSC (Discipline) dropdowns. The 'FIFTH' and 'SIXTH' preference sections are currently set to 'Not applicable'. At the bottom, there are 'PREVIOUS' and 'SAVE AND NEXT' buttons.

PREFERENCE	DSC1	DSC2	DSC3
FIRST PREFERENCE			
SECOND PREFERENCE			
THIRD PREFERENCE			
FOURTH PREFERENCE			
FIFTH PREFERENCE	Not applicable		
SIXTH PREFERENCE	Not applicable		



This screenshot shows the same form as above, but with specific subjects selected in the DSC dropdowns. The 'FIFTH' and 'SIXTH' preference sections remain 'Not applicable'. The 'GEOLOGY' dropdown in the fourth preference section is highlighted in blue.

PREFERENCE	DSC1	DSC2	DSC3
FIRST PREFERENCE	CHEMISTRY	PHYSICS	BSCMATHEMATICS
SECOND PREFERENCE	PHYSICS	BSCMATHEMATICS	CHEMISTRY
THIRD PREFERENCE	BSCMATHEMATICS	CHEMISTRY	PHYSICS
FOURTH PREFERENCE	GEOLOGY	PHYSICS	BSCMATHEMATICS
FIFTH PREFERENCE	Not applicable		
SIXTH PREFERENCE	Not applicable		



After Clicking on “Save and Next”, you will see the “Extra-Curricular” Section as below.

Guide for Online Admission Process

The screenshot shows the 'Extra Curriculars' section of the admission form. It is divided into two main parts: 'SPORTS DETAILS' and 'CULTURAL ACTIVITIES DETAILS'. Each part has a dropdown menu for 'Highest Participation Level' (currently set to 'None') and four input fields for participation counts at international, national, state, and district levels. At the bottom of the form, there are two buttons: 'PREVIOUS' and 'SAVE AND NEXT'. The browser's address bar shows the URL: gcdhaliara.highalieducation.in/ApplicationForm?courseAvailableId=fe2f1119-0034-41f6-9d09-3c7037c3e680&applicationId=00c04a4c-a2a3-480c-b991-41f3837f93e0...

Fill the detail as asked and click on [Save and Next](#).

Next, you will see the “[Documents](#)” Upload Section.

The screenshot shows the 'Documents' section of the admission form. It features a table with the following structure:

Document Type	Upload/Change
Matric*	Upload Document <input type="button" value="Upload.."/>
Plus Two*	Upload Document <input type="button" value="Upload.."/>
Character Certificate*	Upload Document <input type="button" value="Upload.."/>
School Leaving Certificate*	Upload Document <input type="button" value="Upload.."/>
Aadhar Card*	Upload Document <input type="button" value="Upload.."/>

Below the table, there are two buttons: 'PREVIOUS' and 'PREVIEW APPLICATION'. The browser's address bar shows the URL: gcdhaliara.highalieducation.in/ApplicationForm?courseAvailableId=fe2f1119-0034-41f6-9d09-3c7037c3e680&applicationId=00c04a4c-a2a3-480c-b991-41f3837f93e0...

Certificates names which are marked with * are compulsory to upload.

Finally, you can click on “Preview Application” and Then Pay the “Prospectus Fee”.

You can Pay every type of Fee by Online Mode through Debit/Credit/Net Banking/UPI.

You Can See your Filed Application in the “My Applications” Section Available on Your Dashboard as shown below

The screenshot shows a web browser window with the URL gcdhaliara.highalieducation.in/Dashboard/Home. The page title is "My dashboard" and the user is logged in as "Vineet Kumar". The navigation menu includes "Home", "Contact Us", "Download", and "My dashboard". The main content area is titled "MY APPLICATIONS" and is divided into two sections: "In Progress Applications" and "Processed Applications".

In Progress Applications

On mobiles and smaller screens click on three dots(...) to check more details.

			Application No	Course	Year	Application Status
Edit	View	Delete	21003640	BScPhysicalScience	1	InProgress

Processed Applications

Click on greater then sign (>+) to check document details.

View Application	Application No	Course	Year	Application Status
No data to display				

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Some information for 2nd/3rd Year Students

If You are Filing Your Application for 2nd or 3rd Year, then you should Choose “Already Student of College” option in Select Student Type in the “Personal Section” as Shown below.

The screenshot shows the 'PERSONAL DETAILS' section of the application form. The 'PERSONAL INFORMATION' tab is active. Under 'PERSONAL INFORMATION', there are fields for 'Clear Passport Size Photo' (with an image upload button), 'Upload Your Signature' (with a signature image), and 'Select Student Type:*'. The 'Select Student Type:*' field has two radio buttons: 'Migrating from another college' and 'Already student of college'. The 'Already student of college' option is selected and highlighted with a red box and a red arrow. Below this are fields for 'Category:*' (General), 'Sub Category:*' (Open), 'Gender:*' (Male), and 'Below Poverty Line:'. The 'OTHER DETAILS' section includes fields for 'Email:', 'First Name:*' (VINEET), 'Middle Name:', 'Last Name:' (KUMAR), 'Aadhaar Number:*' (304305142824), 'PAN Number:', 'Domicile:*' (HP), 'Nationality:*' (Indian), 'Phone Number:*' (9988485770), 'Alternate Phone Number:', 'Religion:*' (Hinduism), and 'Date Of Birth:*' (17-07-2001). The 'Age as on 1st July 2021:' is calculated as 19 years, 11 months and 14 days. The browser address bar shows the URL: gcdhaliara.highaltdeducation.in/ApplicationForm?courseAvailableId=e669eb74-9696-4f11-bc71-34e6c5821e38&personId=c691eafa-6f1e-4a50-b98e-13dc894c8b91.

While Filling your “Academic Details”, If You don’t have previous year result with you then you need to choose “Result Awaited” from three options available as shown below. In this case you will not be asked for Previous Year Result.

Guide for Online Admission Process

BSc Physical Science Year 2

PERSONAL DETAILS FAMILY DETAILS **ACADEMIC DETAILS** PREFERENCES EXTRA CURRICULARS DOCUMENTS REVIEW AND PAY PROSPECTUS FEE

TENTH DETAILS

Passing Year Month:* 03 2019 Roll Number:* 123456
Board:* HOBOSE School Name:* GSSS Dhaneta
Marks Type:* Marks Marks obtained:* 489.00
Marks out of:* 700.00 Percentage:* 69.86
Subjects:* Science Sanskrit English Hindi Math Arts SST

FIRST YEAR DETAILS

Result Status:* **Pass** Roll Number:*
Passing Year Month:* Pass University:*
Marks Type:* Compartment Percentage:*
Subjects:*

PLUS TWO DETAILS, FILL DETAILS BASED ON BEST FIVE SUBJECTS

Passing Year Month:* 03 2021 Roll Number:* 234567
Board:* HPBOSE School Name:* GSSS Dhaneta
Marks Type:* CGPA CGPA:* 7.69
Percentage:* 73.06 Stream:* NonMedical
Subjects:* Physics Chemistry Math English Computer

PREVIOUS SAVE AND NEXT

BSc Physical Science Year 2

PERSONAL DETAILS FAMILY DETAILS **ACADEMIC DETAILS** PREFERENCES EXTRA CURRICULARS DOCUMENTS REVIEW AND PAY PROSPECTUS FEE

TENTH DETAILS

Passing Year Month:* 03 2019 Roll Number:* 123456
Board:* HOBOSE School Name:* GSSS Dhaneta
Marks Type:* Marks Marks obtained:* 489.00
Marks out of:* 700.00 Percentage:* 69.86
Subjects:* Science Sanskrit English Hindi Math Arts SST

FIRST YEAR DETAILS

Result Status:* **ResultAwaited** Roll Number:*
Passing Year Month:* Pass University:*
Marks Type:* Compartment Percentage:*
Subjects:*

PLUS TWO DETAILS, FILL DETAILS BASED ON BEST FIVE SUBJECTS

Passing Year Month:* 03 2021 Roll Number:* 234567
Board:* HPBOSE School Name:* GSSS Dhaneta
Marks Type:* CGPA CGPA:* 7.69
Percentage:* 73.06 Stream:* NonMedical
Subjects:* Physics Chemistry Math English Computer

PREVIOUS SAVE AND NEXT

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While filling your application as 2nd / 3rd Year Student, in the preferences section, student will have to enter his **College Roll Number**, **University Roll Number** and **University Registration Number** (In case, Student do not have University Registration Number, He/ She will write **NA** in the University registration Number

Section. Also student will choose a subject and then in “**SEC**”, he/she will choose the subject to be opted as major.

The screenshot shows a web browser window with the URL gcdhaliara.highalieducation.in/ApplicationForm?courseAvailableId=e669eb74-9696-4f11-bc71-34e6c5821e38&personId=c691eafa-6f1e-4a50-b98e-13dc894c8b91. The page title is "BScPhysicalScience Year 2". The navigation menu includes: PERSONAL DETAILS, FAMILY DETAILS, ACADEMIC DETAILS, **PREFERENCES**, EXTRA CURRICULARS, DOCUMENTS, and REVIEW AND PAY PROSPECTUS FEE. A message states: "The subjects/subject group to be chosen are given in the Prospectus. Please read the prospectus carefully before filling in the preferences." The form fields are as follows:

- Have you been expelled before?:
- Club you would like to join*: NSS
- College Roll number*: 123456
- University Roll number*: 123456789
- University Registration Number*: as-shs78
- Subject: MATHEMATICS-COMPUTER SCIENCE-PHYSIC
- SEC: MATHEMATICS

Buttons: PREVIOUS, SAVE AND NEXT

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Information about Tabs Available on Dashboard

- **Apply Course:** To apply for various courses that are offered by the college.
- **My Applications:** Shows all the applications that you fill and in which state they are.
- **Fee Payments:** Payment receipts and links to make payment for Different college fees and fines.
- **My Details:** Shows your Academic and Personal Details that were filled at the time of Admission.

Important Instructions

- You can fill multiple applications for different courses if you are applying for first year.
 - You cannot fill multiple applications for same course with same reservation
 - You can delete any application that is not yet submitted or paid
 - Few details on the application form cannot be edited (highlighted in the application) if you are filling multiple applications, if college has already verified any one of your application.
 - As your submitted application goes through various stages, it is highly recommended to keep looking at your dashboard during admission process. You are also informed by sending emails to your registered email address.
- If not paid while filling the form, then pay the prospectus fee from 'Fee Payments' tab Available on you Dashboard.
 - Wait for Application Verification from the College and check Application status from 'My Application' tab.(email notification will be sent for the same)
 - In case the College displays merit, the Merit List will be displayed on the Home page of the Admission website.
 - If you appear in Counselling then check for confirmation message after the Counselling process is completed.
 - You can always see latest status of your Applications in 'My Applications' tab.
 - Pay your college fee from 'Fee Payments' tab after the completion of your counselling.
- Note: It is advised to regularly check Email/SMS and visit this site for the latest updates on admission process and paying various fees.

• **Before applying candidate must have the following document/particulars handy:**

- Keep recent passport size photograph scanned in 150 x 190 pixels resolution and less than 1MB in size.
- Keep signature scanned in 150 x 190 pixels resolution and less than 1MB in size

Trick

1. Just Click Photos from you're your phone and Upload Them.

****If size of the photo is large then here is a Trick:**

2. Just Whatsapp the photograph/selfie you have clicked with your phone to one of your friend and ask him/her to send it back to you. The photograph you will get back from your friend will be of reduced size.

- Keep scanned copy of valid Aadhaar number or Enrollment number.
- Keep scanned copy of marks Sheet of previous passed examinations.
- Keep University Registration Number of candidates who are already registered with the University.
- Keep original Migration Certificate with one attested copy from Board/University other than H.P. Board of School Education/H.P. University.
- Candidates applying for category reservation must have a valid supporting document.
- **Second and Third Year Students should also upload their Previous Year Admit Card.**

Warning

Furnishing of false information or suppression of any material fact(s) in the Online Application form(s) would render immediate disqualification of the Applicant(s).